

# PRESCRIPTION REGULATION SUMMARY CHART<sup>1</sup>

Classification	Description	Prescription Requirements <sup>3</sup>	Refills & Transfers	Purchase & Sales Records <sup>6</sup>
<b>Narcotic Drugs</b>  E.g. buprenorphine, codeine, fentanyl, hydromorphone, ketamine, Lomotil <sup>®</sup> , Marino <sup>®</sup> , methadone <sup>2</sup> , morphine, nabilone, Novahistex DH <sup>®</sup> , oxycodone, meperidine, Percocet <sup>®</sup> , Tussionex <sup>®</sup> , Tylenol <sup>®</sup> No. 4, etc	Drugs listed in the Schedule to the <i>Narcotic Control Regulations</i>  All products containing only 1 narcotic ('straight' narcotics)  All narcotics for parenteral use  All narcotic compounds containing more than 1 narcotic  All narcotic compounds containing less than 2 other non-narcotic ingredients  All products containing any of the following 5 narcotics: <ul style="list-style-type: none"> <li>• diacetylmorphine (heroin)</li> <li>• hydrocodone</li> <li>• methadone</li> <li>• oxycodone</li> <li>• pentazocine</li> </ul>	Written or faxed prescription only  <b>Dispensing Record Requirements</b> <ul style="list-style-type: none"> <li>• Name and address of patient</li> <li>• Name, strength, quantity and form of drug</li> <li>• Manufacturer of drug</li> <li>• Directions for use</li> <li>• Name and address of prescriber</li> <li>• Identification number of prescription</li> <li>• Date of dispensing</li> <li>• Signature (authorization) of pharmacist and pharmacy technician (if applicable) dispensing the prescription</li> <li>• Price charged</li> <li>• Prescriber's Registration Number<sup>4</sup></li> <li>• Patient Identification (ID) number and type<sup>4</sup></li> </ul>	Refills are <u>not</u> permitted  May be prescribed as a total quantity to be dispensed in divided portions (part-fill quantities)  Transfers are <u>not</u> permitted, including part-fills and logged prescriptions <sup>5</sup>	<b>Purchase Records:</b> Maintain in the Narcotic and Controlled Drug Register, as invoices filed in chronological order, or in other record for such purposes; must be readily available for auditing purposes for at least 2 years  <b>Sales Records:</b> Maintain in the Narcotic and Controlled Drug Register or in a computer from which a printout must be readily available for auditing purposes for at least 2 years
<b>Narcotic Preparations</b>  E.g. Fiorinal <sup>®</sup> -C¼, Fiorinal <sup>®</sup> -C½, Tylenol <sup>®</sup> No.2, Tylenol <sup>®</sup> No.3, Robitussin AC <sup>®</sup> , Dimetane Expectorant C <sup>®</sup> , 292 <sup>®</sup> , etc.  <b>Exempted Codeine Preparations</b> E.g. AC&C <sup>®</sup> , Mersyndol <sup>®</sup> , acetaminophen/caffeine/codeine 8 mg, Robaxacet-8 <sup>®</sup> , etc.	Defined as Verbal Prescription Narcotics in the <i>Narcotic Control Regulations</i>  All combinations containing only 1 narcotic (other than the 5 listed above) and 2 or more non-narcotic ingredients in a recognized therapeutic dose  Contain codeine up to 8 mg/solid oral dosage form or 20 mg/30mL of liquid, and 2 or more active non-narcotic ingredients	Written, faxed or verbal prescription  Verbal prescriptions may be accepted and recorded by a pharmacist, or by an intern or registered pharmacy student under the direct supervision of a pharmacist.  In addition to the <b>Dispensing Record Requirements</b> above: The signature (authorization) of the person receiving a verbal prescription, where different from the pharmacist and pharmacy technician (if applicable) dispensing the prescription  <i>Note: Exempted Codeine Preparations:</i> <ul style="list-style-type: none"> <li>• May be sold without a prescription, as per conditions in Schedule II of NAPRA National Drug Schedules.</li> <li>• When dispensed pursuant to a prescription, follow the same regulations as for Narcotic Preparations (Verbal Prescription Narcotics)</li> </ul>	Refills are <u>not</u> permitted.  May be prescribed as a total quantity to be dispensed in divided portions (part-fill quantities)  Transfers are <u>not</u> permitted, including part-fills and logged prescriptions <sup>5</sup>	<b>Purchase Records:</b> Same as above  <b>Sales Records:</b> Not a requirement
<b>Controlled Drugs Part I</b>  E.g. amphetamines, methylphenidate, dextroamphetamine, etc.  <b>Controlled Drug Preparations Part I</b> <i>(Currently none available in Canada)</i>	Drugs listed in Part I of Schedule to Part G of the <i>Food and Drug Regulations</i>  All products containing only 1 controlled drug ('straight' controlled drugs)  All combinations containing more than 1 controlled drug.  All combinations containing 1 controlled drug in Part I, and 1 or more non-controlled ingredients in recognized therapeutic dose.	<i>Note: Exempted Codeine Preparations:</i> <ul style="list-style-type: none"> <li>• May be sold without a prescription, as per conditions in Schedule II of NAPRA National Drug Schedules.</li> <li>• When dispensed pursuant to a prescription, follow the same regulations as for Narcotic Preparations (Verbal Prescription Narcotics)</li> </ul>	Refills permitted for written or faxed prescriptions if the prescriber has directed, at the time the prescription is issued, the number of refills and dates for, or intervals between refills.  Refills <u>not</u> permitted for verbal prescriptions  May be prescribed as a total quantity to be dispensed in divided portions (part-fill quantities)  Transfers are <u>not</u> permitted, including part-fills and logged prescriptions <sup>5</sup>	<b>Purchase Records:</b> Same as above  <b>Sales Records:</b> Maintain in Narcotic and Controlled Drug Register, or in a computer from which a printout must be readily available for auditing purposes for at least 2 years

**Notes:**

- Scanned original prescriptions and dispensing records must be retained as part of the Patient Record for 10 years from their last recorded professional pharmacy service or until 10 years after the day on which the patient reached or would have reached the age of 18 years, whichever is longer (DPRA regulations)
- To report Loss, Theft, Forgery (within 10 days), contact the Office of Controlled Substances at Tel: 613-954-1541 or Fax: 613-957-0110 or E-mail: [national\\_compliance\\_section@hc-sc.gc.ca](mailto:national_compliance_section@hc-sc.gc.ca)

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<b>Controlled Drugs Part II</b>  E.g. Butorphanol, most barbiturates (e.g. phenobarbital)  <b>Controlled Drug Preparations Part II</b> E.g. Bellergal Spacetabs®, Tecnal®	Drugs listed in Part II of the Schedule to Part G of the <i>Food and Drug Regulations</i>  All combinations containing 1 controlled drug in Part II and 1 or more non-controlled ingredient(s) in a recognized therapeutic dose.	Written, faxed or verbal prescription Verbal prescriptions may be accepted and recorded by a pharmacist, or by an intern or registered pharmacy student under the direct supervision of a pharmacist.  <b>Dispensing Record Requirements</b> <ul style="list-style-type: none"> <li>▪ Name and address of patient</li> <li>▪ Name, strength, quantity and form of drug</li> <li>▪ Manufacturer of drug</li> <li>▪ Directions for use</li> </ul>	Refills permitted if the prescriber has directed, at the time the prescription is issued, the number of refills and dates for, or intervals between refills.  May be prescribed as a total quantity to be dispensed in divided portions (part-fill quantities)  Transfers are <u>not</u> permitted, including part-fills and logged prescriptions <sup>5</sup>	<u>Purchase Records:</u> Maintain in the Narcotic and Controlled Drug Register, as invoices filed in chronological order, or in other record for such purposes; must be readily available for auditing purposes for at least 2 years  <u>Sales Records:</u> Not a requirement
<b>Controlled Drugs Part III</b>  Anabolic Steroids and Derivatives (e.g. testosterone)  <b>Controlled Drug Preparations Part III</b> <i>(Currently none available in Canada)</i>	Drugs listed in Part III of the Schedule to Part G of the <i>Food and Drug Regulations</i>  All combinations containing 1 controlled drug in Part III and 1 or more non-controlled ingredient(s) in a recognized therapeutic dose.	<ul style="list-style-type: none"> <li>▪ Name and address of prescriber</li> <li>▪ Identification number of prescription</li> <li>▪ Date of dispensing</li> <li>▪ Signature (authorization) of pharmacist and pharmacy technician (if applicable) dispensing prescription and when different, person receiving verbal prescription</li> <li>▪ Price charged</li> <li>▪ Prescriber's Registration Number<sup>4</sup></li> <li>▪ Patient Identification (ID) number and type<sup>4</sup></li> </ul>	Refills permitted if the prescriber has directed, at the time the prescription is issued, the number of refills and dates for, or intervals between refills.  May be prescribed as a total quantity to be dispensed in divided portions (part-fill quantities)  Transfers are <u>not</u> permitted, including part-fills and logged prescriptions <sup>5</sup>	<u>Purchase Records:</u> Same as above  <u>Sales Records:</u> Not a requirement
<b>Benzodiazepines &amp; Other Targeted Substances</b>  E.g. alprazolam, diazepam, flurazepam, lorazepam, chlordiazepoxide, clobazam, clorazepate, oxazepam, temazepam, triazolam, etc.	Drugs listed in the Schedule to the <i>Benzodiazepines and Other Targeted Substances Regulations</i> .		Refills permitted; valid if less than 1 year has elapsed since the day the prescription was issued  May be prescribed as a total quantity to be dispensed in divided portions (part-fill quantities)  Transfers permitted except for a prescription that has already been transferred	<u>Purchase Records:</u> Same as above  <u>Sales Records:</u> Only required for sales to other pharmacies
<b>Other Prescription Drugs</b>	All drugs listed in the Prescription Drug List (PDL) of the <i>Food and Drug Regulations</i> or in Schedule I of NAPRA National Drug Schedules.	Written, faxed or verbal prescription. Verbal prescriptions may be accepted and recorded by a pharmacist, pharmacy technician, or by an intern or registered pharmacy student under the direct supervision of a pharmacist.  See above for <b>Dispensing Record Requirements</b> .	Refills permitted  Transfers of authorized refills or quantity remaining are permitted	<u>Purchase Records:</u> Must be readily available for auditing purposes for at least 2 years  <u>Sales Records :</u> Not a requirement

<sup>1</sup> This is a summary; refer to official legislation for detailed information

<sup>2</sup> Prior to dispensing methadone, refer to the **Methadone Maintenance Treatment (MMT) and Dispensing Policy** available at <http://www.ocpinf.com/regulations-standards/policies-guidelines/methadone2/>

<sup>3</sup> Prescription and Dispensing Record Requirements are set out in the *Controlled Drugs and Substances Act* (CDSA), the *Food and Drugs Act* (FDA), the *Drug & Pharmacies Regulation Act* (DPRA) and the *Narcotics Safety & Awareness Act* (NSAA) and their respective regulations

<sup>4</sup> Per the NSAA, requirements apply to all controlled substances (as defined in the CDSA) and any drugs in the Monitored Drugs List as set out by the Ministry of Health and Long-term Care

<sup>5</sup> A logged prescription is a new, unfilled prescription that is entered into the patient record ('on hold') and may be dispensed at a later time

<sup>6</sup> Purchase & Sales Record requirements are set out in the CDSA and the Drug Interchangeability and Dispensing Fee Act (DIDFA) and their respective regulations