



**Ontario College
of Pharmacists**

Putting patients first since 1871

**MINUTES OF MEETING
OF COUNCIL
SEPTEMBER 19 AND 20, 2016**

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MONDAY, SEPTEMBER 19, 2016 – 9:04 A.M.

COUNCIL CHAMBERS, ONTARIO COLLEGE OF PHARMACISTS

Elected Members

District H Dr. Regis Vaillancourt, Ottawa
District H Ms. Christine Donaldson, Windsor
District K Dr. Esmail Merani, Carleton Place
District K Ms. Tracey Phillips, Westport
District L Mr. Billy Cheung, Markham
District L Mr. James Morrison, Burlington
District L Dr. Sony Poulouse, Hamilton
District M Mr. Fayez Kosa, Toronto
District M Mr. Don Organ, Toronto
District M Ms. Laura Weyland, Toronto
District N Mr. Gerry Cook, London
District N Mr. Chris Leung, Windsor
District N Dr. Karen Riley, Sarnia
District P Mr. Jon MacDonald, Sault Ste. Marie
District P Mr. Douglas Stewart, Sudbury
District T Ms. Michelle Filo, Sudbury
District TH Mr. Goran Petrovic, Kitchener

Dr. Heather Boon, Dean, Leslie Dan Faculty of Pharmacy, University of Toronto
Dr. David Edwards, Hallman Director, School of Pharmacy, University of Waterloo

Members Appointed by the Lieutenant-Governor-in-Council

Ms. Kathleen Al-Zand, Ottawa
Ms. Linda Bracken, Marmora
Mr. Ronald Farrell, Sundridge
Mr. Javaid Khan, Markham
Mr. John Laframboise, Ottawa
Mr. Lewis Lederman, Ottawa
Mr. James MacLaggan, Bowmanville
Ms. Sylvia Moustacalis, Toronto
Mr. Shahid Rashdi, Mississauga - **Regrets**
Ms. Joy Sommerfreund, London
Mr. Ravil Veli, North Bay
Mr. Wes Vickers, LaSalle

Staff present

Ms. Connie Campbell, Director, Finance and Administration
Ms. Susan James, Director, Competence
Mr. Marshall Moleschi, CEO and Registrar
Ms. Ushma Rajdev, Council and Executive Liaison
Ms. Anne Resnick, Deputy Registrar/Director, Conduct

Invited Guest

Mr. Richard Steniecke, Partner, Steinecke Maciura LeBlanc

1. Noting Members Present

Member attendance was noted.

2 Declaration of Conflict

There were no conflicts declared.

3. Approval of Agenda

It was moved and seconded that the Agenda be approved. CARRIED.

4. President's Opening Remarks

For the benefit of Council members not in attendance at the previous evening's Farewell Reception for Registrar Moleschi, President Merani provided a brief summary of the event.

He welcomed new members, Ms. Tracey Phillips from District K, Mr. Billy Cheung, Mr. James Morrison and Dr. Sony Poulouse from District L to the Council table. Also welcomed was recently appointed public member, Ms. Carol-Ann Cushnie (Toronto). Mr. James MacLaggan, public member from Bowmanville, was also welcomed to the Council table (appointed in April but was unable to attend the June Council meeting due to prior commitments). Council also noted returning members from District K, Dr. Merani, Ms. Michelle Filo from District T, and Mr. Goran Petrovic from District Th.

All new members were requested to briefly introduce themselves to Council and the President advised that as is customary, they had been paired with a more senior Council member for informal mentoring.

4.1 Briefing Note - President's Report to September 2016 Council

Dr. Merani referred to his report which summarized his activities since the previous Council meeting. These included attending various committee meetings at the College and various phone calls and meetings with the Registrar and the Vice President. Referencing the Governance Manual, Dr. Merani advised that meeting attendance was required to be recorded and reported annually and that this information was attached to his report.

A correction was noted to the September 18, 2015 Council meeting attendance (Mr. MacDonald was present, Mr. Stewart was not).

4.2 Briefing Note - June 2016 Council Meeting Evaluation

The President referred Council members to the June 2016 Council meeting evaluation and noted that although the number of respondents had dropped, the feedback on the whole had been positive. Council members were encouraged to continue to provide feedback which will serve to ensure efficiency and enhance Council members' participation at these meetings.

5. Annual Council Member Orientation and Committee Chair Training

Next, Dr. Merani introduced Mr. Richard Steinecke and invited him to conduct this annual quarter day education session. Mr. Steinecke presented an overview of the Governance Model adopted by the College, after which Council members participated in several governance scenarios.

6. Approval of Minutes of Previous Meeting

6.1 Minutes of June 2016 Council Meeting

It was moved and seconded that the Minutes of the June 2016 meeting be approved. CARRIED.

7. Notice of Motions Intended to be Introduced

There were none.

8. Motions, Notice of Which Had Previously Been Given

There were none.

9. Inquiries

There were none.

10. Briefing Note - Registrar's Report on Election of Members to Council

Mr. Moleschi reported that elections were held in Districts K, L, T and TH and his Report on Elections was received for information by Council.

11. Briefing Note - Elections Committee

A motion to receive the Elections Committee Report was moved and seconded. CARRIED.

Dr. Merani, Chair of the Elections Committee, presented the report to Council. He advised that the Elections Committee was appointed at the June 2016 Council meeting and the Committee met on August 25, 2016 to put together the slate of members being presented in the Report. He advised that the slate was based on preferences indicated by the Council members and that during the elections process, in addition to the slate being presented, names could be withdrawn or members nominated from the floor.

Council members also noted for information that after the election of President, Vice President, Executive Committee and Committee Chairs had been conducted, Council would continue with the remainder of the items on the agenda and that upon adjournment later that afternoon, the Nominating Committee, together with the new Chairs of the Statutory and Standing Committees, would convene to discuss the appointments. He noted that while every effort will be made to appoint members according to their preferences, Council members needed to be cognizant that there will also be appointments to committees in order to meet composition and workload requirements. The finalized slate would be presented to Council for approval the following day.

12. Appointment of Tellers

Ms. Campbell and Ms. James were appointed as tellers for the upcoming Council elections.

13. Election of President

It was noted that there was one candidate (Dr. Vaillancourt) nominated for the position of President. No further nominations were received from the floor and **a motion to close the nominations was moved and seconded. The motion CARRIED.**

Dr. Vaillancourt was declared President for the 2016/2017 term after which he delivered brief remarks to Council.

14. Election of Vice President

Council noted that there was one candidate (Ms. Donaldson) for the position of Vice President. No further nominations were received from the floor and **a motion to close the nominations was moved and seconded. The motion CARRIED.**

Ms. Donaldson was declared Vice President of the College for the 2016/2017 term and she delivered brief remarks to Council.

15. Past President Award

On behalf of Council, Past President Merani was recognized and presented with gifts by President Vaillancourt. Dr. Edwards, President of the Canadian Foundation for Pharmacy, also presented Dr. Merani with the Past President's award on behalf of the Foundation.

16. Appointment of Nominating Committee

It was moved and seconded that together with newly elected President, Dr. Vaillancourt and Vice President, Ms. Donaldson, Dr. Merani and Ms. Sommerfreund be appointed to serve on the Nominating Committee. The motion CARRIED.

17. Election of Executive Committee Members

Elections were held for the elected member position on the Executive Committee. Council noted that Mr. Organ and Ms. Weyland had expressed an interest in serving on the Executive Committee. No further nominations were received from the floor and **a motion to close the nominations was moved and seconded. The motion CARRIED.**

The President invited both candidates to briefly address Council. Mr. Organ spoke first, followed by Ms. Weyland. Following the speeches, Council members were requested to cast their ballots and the tellers collected the ballots and left the chambers to count the votes. It was noted that the result would be announced after the election of public members had occurred.

Council next noted that Ms. Al-Zand, Ms. Bracken, Mr. Farrell, Ms. Moustacalis and Ms. Sommerfreund had all expressed an interest in serving on the Executive Committee. No further nominations were received from the floor. **A motion to close the nominations was moved and seconded. The motion CARRIED.** All five candidates were invited to provide brief remarks to Council and Council members were required to cast their votes (i.e. mark their ballots for up to three candidates). Dr. Vaillancourt explained that the candidate receiving the fewest votes would be removed from the ballot and the voting would continue until such time as there were three candidates remaining.

Following the voting and counting of ballots, Ms. Campbell announced that ballots would need to be re-cast for the remaining candidates - Ms. Al-Zand, Mr. Farrell, Ms. Moustacalis and Ms. Sommerfreund. Council members cast their ballots a second time and following the count, Ms. Campbell announced all four public members had received an equal number of votes. It was agreed by Council that the tie be broken by lot to determine the successful candidates. Accordingly, Dr. Merani was invited to draw the names and he announced that Ms. Moustacalis, Ms. Sommerfreund and Mr. Farrell would be serving on the Executive Committee for the 2016/2017 term.

Ms. Campbell next announced that Ms. Weyland had been elected to serve on the Executive Committee.

18. Election of Committee Chairs

Accreditation and Drug Preparation Premises Committees (DPP)

The President noted that Ms. Philips had been nominated for the position of Chair of the Accreditation and DPP Committees. There were no further nominations from the floor and **a motion to close the nominations was moved and seconded. The motion CARRIED.**

Ms. Phillips was declared Chair of the Accreditation and DPP Committees.

Discipline Committee

The President noted that Mr. Stewart had been nominated for the position of Chair of the Discipline Committee. There were no further nominations from the floor and **a motion to close the nominations was moved and seconded. The motion CARRIED.**

Mr. Stewart was declared Chair of the Discipline Committee.

Finance and Audit Committee

The President noted that Mr. Khan had been nominated for the position of Chair of the Finance and Audit Committee. There were no further nominations from the floor and **a motion to close the nominations was moved and seconded. The motion CARRIED.**

Mr. Khan was declared Chair of the Finance and Audit Committee.

Fitness to Practise Committee

The President noted that Ms. Al-Zand had been nominated for the position of Chair of the Fitness to Practise Committee. There were no further nominations from the floor and **a motion to close the nominations was moved and seconded. The motion CARRIED.**

Ms. Al-Zand was declared Chair of the Fitness to Practise Committee.

Inquiries, Complaints and Reports Committee (ICRC)

The President noted that Ms. Weyland had been nominated to serve as Chair of the ICRC. There were no further nominations from the floor and **a motion to close the nominations was moved and seconded. The motion CARRIED.**

Ms. Weyland was declared Chair of the Inquiries, Complaints and Reports Committee.

Patient Relations Committee

The President noted that Ms. Sommerfreund had been nominated to serve as Chair of the Patient Relations Committee. There were no further nominations from the floor and **a motion to close the nominations was moved and seconded. The motion CARRIED.**

Ms. Sommerfreund was declared Chair of the Patient Relations Committee.

Professional Practice Committee

The President noted that Mr. Leung had been nominated to serve as Chair of the Professional Practice Committee. There were no further nominations from the floor and **a motion to close the nominations was moved and seconded. The motion CARRIED.**

Mr. Leung was declared Chair of the Professional Practice Committee.

Quality Assurance Committee

The President noted that Mr. MacDonald had been nominated to serve as Chair of the Quality Assurance Committee. There were no further nominations from the floor and **a motion to close the nominations was moved and seconded. The motion CARRIED.**

Mr. MacDonald was declared Chair of the Quality Assurance Committee.

Registration Committee

The President noted that Ms. Donaldson had been nominated to serve as Chair of the Registration Committee. There were no further nominations from the floor and **a motion to close the nominations was moved and seconded. The motion CARRIED.**

Ms. Donaldson was declared Chair of the Registration Committee.

Motion respecting destruction of ballots

A motion to destroy the ballots was moved and seconded. The motion CARRIED.

19. Matters Arising from Previous Meetings

19.1 Briefing Note - Registrar's Report to September 2016 Council

Mr. Moleschi highlighted the salient points from his report and responded to questions from the floor.

Regarding Bill 21 *Safeguarding Health Care Integrity Act/Drug and Pharmacies Regulation Act (DPRA)*, Mr. Moleschi reported that, the amendments to the regulation to the DPRA which, among others, add provisions for the inspection of pharmacies within public and private hospitals, had been approved by cabinet on July 20, 2016 and the Bill came into force on August 1, 2016.

As part of Bill 21, changes were also made to the *Regulated Health Professions Act (RHPA)*, which are intended, among other things, to improve information-sharing between health regulatory colleges and other healthcare organizations such as public health authorities and public hospitals. The Lieutenant Governor in Council approved August 1, 2016 as the date on which these changes, and corresponding changes to the *Public Hospitals Act*, will come into force.

Registrar Moleschi then provided an update on Bill 119, *The Health Information Protection Act*, which contains provisions to amend the *Narcotics Safety and Awareness Act, 2010 (NSAA)*, noting that the Act was proclaimed into force on June 3, 2016. These amendments support more informed health care decisions by permitting the ministry's disclosure of monitored drug dispensing data to other health care providers rather than just the original prescriber and dispenser, and also permitting disclosure to new prescribers, when deciding whether or not to prescribe a monitored drug.

As shared with Council on September 9, 2016, the Report from the Minister's Task Force on Prevention of Sexual Abuse of Patients was released and the Registrar advised Council that it is expected that the Government will base its actions on the Task Force's recommendations from this Report. In fall 2016, it is expected that legislative amendments will be brought forward that will: (1) add to the expanded list of acts that will result in the mandatory revocation of a regulated health professional's license, (2) remove the ability of a college to allow a regulated health professional to continue to practice on patients of one gender after an allegation or finding of sexual abuse, (3) increase fines for health professionals and organizations that fail to report a suspected case of patient sexual abuse to a college, (4) increase transparency by adding to what colleges must report on their public register and website, (5) clarify the time period after the end of a patient-provider relationship in which sexual relations are prohibited, and (6), fund patient therapy and counselling from the moment a complaint of sexual abuse is made.

This College is committed to supporting and protecting patients from sexual abuse by pharmacy professionals and will work with the government to build on current college processes to ensure patient protection.

Registrar Moleschi next reported that together with the President, on August 25th, he signed the sealed regulation regarding amendments to the *Pharmacy Act* regulations which will authorize pharmacists to administer select vaccines. The proposed amendments will further authorize pharmacy students and interns to administer injections — both those under the Universal Influenza Immunization Program and the selected vaccines — subject to the terms, limits and conditions imposed on their certificate of registration. Proclamation of this regulatory amendment is expected this fall.

Referring to the issue of opioid abuse, the Registrar explained that in June 2015, the Government of Ontario joined other provinces and territories in calling for Health Canada to

remove the prescription status of naloxone. The change in status was finalized by Health Canada in March of 2016. On June 24, 2016, the National Association of Pharmacy Regulatory Authorities' (NAPRA) scheduling change for naloxone hydrochloride injection (naloxone) was finalized. Naloxone, when indicated for emergency use for opioid overdose outside hospital settings, was listed as a Schedule II drug, and as a result, effective June 24, 2016, does not require a prescription to be sold in Ontario pharmacies if it meets that criteria. In response to questions from the floor, the Registrar explained that as with any drug, in addition to using professional judgement, members are expected to apply standards of practice, guidelines and the code of ethics when making clinical decisions, and to document all actions.

The Registrar next advised that following the passage of Medical Assistance in Dying (MAID) legislation on June 17, 2016, pharmacists and pharmacy technicians are now exempted from criminal liability when dispensing a prescription that is written by a medical or nurse practitioner in providing medical assistance in dying. The College has developed a Guidance Document on this issue. As well, the Ministry of Health and Long-Term Care has a webpage designed to provide the general public, patients and providers with MAID-specific information, guidance and resources. The Ministry, specifically the Ontario Public Drug Programs Division, has also developed more resources for pharmacies and dispensing physicians.

The Registrar reported that on July 13th, together with Ms. Campbell and Ms. James, he met with Minister Hoskins and reported that the Minister recognized the great number of accomplishments that this College has achieved in working collaboratively with his staff and ministry officials. Mr. Moleschi added that the meeting was very positive and resulted in a commitment from the Minister to continue to work on a few outstanding issues and regulation approvals and further, that he will be looking to work with the College in the fall to implement common ailments as part of pharmacist's scope of practice.

Council also noted for information that the Federation of Health Regulatory Colleges of Ontario (FHRCO), of which this College is a member, has embarked upon a multi-year, multi-faceted project to inform the public about regulation and specifically about Ontario's health regulatory system. Year one of the project includes the development of a strategic communications plan and website, with a staged approach, and beginning with a comprehensive research phase. A public-facing website will be the first output of this collaborative work.

Next, Ms. Campbell was invited to provide a brief overview of the College's Operational Plan. Council members were referred to the framework which demonstrates the noteworthy accomplishments for the quarter. It was noted that this reporting enables Council to better monitor the progress of the goals and priorities set by Council in March 2015, and the Registrar reminded Council that while it does not get involved in operational matters, it does hold the Registrar accountable for operational performance outcomes (including implementing the operational aspects of the Council's strategic plan).

20. For Decision

20.1 Briefing Note – Finance and Audit Committee

A motion to receive the Briefing Note from the Finance and Audit Committee was moved and seconded. CARRIED.

Mr. Khan, Chair of the Finance and Audit Committee, presented the Briefing Note to Council. The document outlined the operating and capital budget for 2017, which supports the Strategic Plan developed by Council in March 2015 and the Operational Plan presented to Council in June 2015.

Together with Ms. Campbell, Director of Finance and Administration, Mr. Khan responded to questions from the floor and provided clarification where necessary.

Council noted that as a result of continued growth in membership and moderate increases in expenses for 2017, no fee increases are required. Operating expenses are budgeted to equal revenue; capital expenditures will be funded by reserves if no operating surplus materializes throughout 2017.

A motion to approve the 2017 Operating and Capital Budget was moved and seconded. CARRIED.

20.2 Briefing Note – Finance and Audit Committee

A motion to receive the Briefing Note from the Finance and Audit Committee was moved and seconded. CARRIED.

Mr. Khan advised that the Finance and Audit Committee had recommended the reappointment of Clarke Henning LLP Chartered Accountants as Auditors for the College for the 2016 fiscal year.

The auditors were selected in 2014 following an external review of the College's auditing and financial services and the Finance and Audit Committee is satisfied that the firm continues to meet the College's requirements. **A motion to approve the appointment of Clarke Henning LLP as Auditors for the College for the fiscal year 2016 was moved and seconded. CARRIED.**

Adjournment

At 2:59 p.m. the President declared the meeting adjourned and advised Council members that the Nominating Committee and the newly elected Chairs would now meet to discuss the appointment of members to the Statutory and Standing Committees.

TUESDAY, SEPTEMBER 20, 2016 – 9:00 A.M.

COUNCIL CHAMBERS, ONTARIO COLLEGE OF PHARMACISTS

Elected Members

District H Dr. Regis Vaillancourt, Ottawa
District H Ms. Christine Donaldson, Windsor
District K Dr. Esmail Merani, Carleton Place
District K Ms. Tracey Phillips, Westport
District L Mr. Billy Cheung, Markham
District L Mr. James Morrison, Burlington
District L Dr. Sony Poulouse, Hamilton
District M Mr. Fayez Kosa, Toronto
District M Mr. Don Organ, Toronto
District M Ms. Laura Weyland, Toronto
District N Mr. Gerry Cook, London - **Regrets**
District N Mr. Chris Leung, Windsor
District N Dr. Karen Riley, Sarnia
District P Mr. Jon MacDonald, Sault Ste. Marie
District P Mr. Douglas Stewart, Sudbury
District T Ms. Michelle Filo, Sudbury
District TH Mr. Goran Petrovic, Kitchener

Dr. Heather Boon, Dean, Leslie Dan Faculty of Pharmacy, University of Toronto
Dr. David Edwards, Hallman Director, School of Pharmacy, University of Waterloo

Members Appointed by the Lieutenant-Governor-in-Council

Ms. Kathleen Al-Zand, Ottawa
Ms. Linda Bracken, Marmora
Mr. Ronald Farrell, Sundridge
Mr. Javaid Khan, Markham
Mr. John Laframboise, Ottawa
Mr. Lewis Lederman, Ottawa
Mr. James MacLaggan, Bowmanville
Ms. Sylvia Moustacalis, Toronto
Mr. Shahid Rashdi, Mississauga - **Regrets**
Ms. Joy Sommerfreund, London
Mr. Ravil Veli, North Bay
Mr. Wes Vickers, LaSalle

Staff present

Ms. Connie Campbell, Director, Finance and Administration
Ms. Susan James, Director, Competence
Mr. Marshall Moleschi, CEO and Registrar
Ms. Ushma Rajdev, Council and Executive Liaison
Ms. Anne Resnick, Deputy Registrar/Director, Conduct

22. Other Matters

22.1 Approval of Appointments to Statutory and Standing Committees

The President referred Council to the Committee appointments list distributed earlier in the day and thanked the Nominating Committee and the newly-elected Chairs of the statutory and standing committees, who had met the previous afternoon, for their work in this appointment process.

A motion to approve the appointments to the Statutory and Standing Committees was moved and seconded. CARRIED.

20. For Decision

20.4 Briefing Note - Quality Assurance Committee

A motion to receive the Briefing Note from the Quality Assurance Committee was moved and seconded. CARRIED.

Mr. MacDonald, Chair of the Quality Assurance (QA) Committee presented the briefing note to Council. Noting that the Quality Assurance Regulations will require amendments to incorporate pharmacy technicians, the QA Committee requested Council to: (1) consider the two-part register for both pharmacy technicians and pharmacists; and (2) shift from hourly reporting of practice to confirmation of competence.

Mr. MacDonald set out the benefits of maintaining the two-part register and to incorporate pharmacy technicians to align with the current register of pharmacists (part A for those engaged in patient care; and part B for those in non-patient care practice). Council members were referred to the framework which provided the rationale for the proposed approach, along with the suggested timeline.

A motion to approve the continuation of a two-part register to include both pharmacists and technicians was moved and seconded. CARRIED.

Council was next requested to consider moving to a requirement that members declare that they have completed sufficient practice to maintain competence in patient care within the member's area of practice, in place of the current hourly practice requirement.

Mr. MacDonald explained that in making this recommendation, the QA Committee had considered the lack of evidence among health professions correlating minimum practice hours to competence. Thus, the Committee considered that a practice hour requirement as a measure of competence was not defensible, and may lead to a false sense of assurance that a member was meeting the standards of the profession. He added that the proposed amendments to the regulations will remove the requirement of attaining a minimum number of practice hours for members in Part A. On an annual basis, instead of reporting hours, a member would declare they are maintaining the competence necessary to provide patient care.

As well, the approach to Quality Assurance is evolving from applying a standardized competence assessment in a test environment to evaluating actual performance at a member's practice site, focusing on the areas of patient assessment, decision-making, communication and education/documentation. This approach provides a better measure of competence than reporting hours and can be administered in conjunction with pharmacy assessments, such that at least 10% of member's can be assessed each year, instead of less than 2% in the current model. Council further noted that the completion of a declaration supports transparency and aligns with the notion of placing the patient at the centre of the model and furthermore, will allow competent practitioners who do not meet the minimum hours' requirements in the current model, to be able to provide patient care.

It was noted that the regulations will be outcomes-based, supported by standards, policies and guidelines which can change over time to enable practice evolution. Questions respecting specifics were asked and it was noted that a lot of the operational and language details would be examined over the next few months. Following lengthy debate on this recommendation, **it was moved and seconded that Council approve the replacement of the practice declaration of '600 hours over three years' with a practice declaration that the member has completed sufficient practice to maintain competence in patient care within the member's area of practice.** With the exception of one abstention (Mr. Kosa), Council members voted in favour of the motion. There were no negative votes. **The motion CARRIED.**

20.3 Briefing Note – Registration Committee

A motion to receive the Briefing Note from the Registration Committee was moved and seconded. CARRIED.

Ms. Donaldson, Chair of Registration Committee, presented the briefing note to Council. The Registration Committee, it was noted, made two recommendations for Council's consideration: (1) consider implementing a single provisional class of registration for Pharmacists and Pharmacy Technicians (i.e. combining Student and Intern class for Pharmacists and adding Pharmacy Technicians); and (2) adding a requirement for registration candidates to complete police background checks.

As with the previous briefing note, Council noted that proposed amendments to the Registration Regulation will be outcomes-based and high level rather than specific, and that approved standards, policies and guidelines will be utilized to address issues wherever possible.

Ms. Donaldson provided the rationale for the first recommendation, noting that current registration regulations do not include a mechanism to register pharmacy technicians post-graduation while other registration requirements are being completed. As well, many requirements for students and interns are duplicated throughout the registration process and the proposed amendments will ensure a more streamlined registration process that will be compliant with the *Fair Access to Regulated Professions and Compulsory Trades Act* and with the recommendations of the Office of the Fairness Commissioner.

Following discussion, **a motion was moved and seconded that Council approve the establishment of a single provisional class of registration for Pharmacists and Pharmacy Technicians (i.e. combining Student and Intern class for Pharmacists; adding provisional class for Pharmacy Technicians). The motion CARRIED.**

Referring to the second recommendation, Council noted that the current Registration Regulation does not have a mechanism to require applicants to provide police background checks, and while the declaration of good character is required to be updated upon annual renewal, or in the event of new character-related incidents, there have been instances where the College has learnt of applicant or member conduct that has not been disclosed to the College voluntarily through other means (e.g. anonymous tips, news items, complaints).

It was moved and seconded that Council approves the addition of Police Background Checks as a requirement for registration (any class) with the College. In discussing this recommendation, there were several questions relating to operational and language application, the type of conduct that would be covered, and staff explained that the Registration Committee will be developing standards, policies and guidelines to address these issues.

Ms. Phillips noted that while she was fully in support of the recommendation, the requirement for a “police background check” was one of many means to obtain information, and suggested that it may be more appropriate to use broader language, such as a “criminal record check” which could provide a different level of investigation. Discussion ensued on the type of investigation the various “checks” provided, what this would mean for an out-of-province or out-of-country registrant, and while it was noted that Council was committing to high-level principles at this time, **a motion to amend the language to approve the requirement of the addition of a “criminal record check” instead of a “police background check” was moved and seconded.** Following discussion, the President called for a vote on the amendment. 12 members voted in favour of the amendment and 15 members voted against. The motion to amend was defeated.

Ms. Donaldson re-read the original motion: **that Council approve the addition of Police Background Checks as a requirement for registration (any class) with the College.** Council members voted in favour of the motion, Mr. Kosa voted against the motion, and there were no abstentions. **CARRIED.**

20.5 Briefing Note – Sterile Compounding Working Group

Mr. Leung, Chair of the Sterile Compounding Working Group, was invited to address Council. **A motion to receive the Briefing Note for discussion was moved and seconded. CARRIED.**

Following an extensive consultation process, the National Association of Pharmacy Regulatory Authorities (NAPRA), approved national standards for pharmacy compounding of hazardous and non-hazardous sterile preparations. This College established a working group comprised of pharmacy professionals currently working within the area of compounding to consider these standards. The working group proposed that the NAPRA standards be adopted and implemented in Ontario, in parallel with the official implementation of USP 800 in the United States. However, the group also completed a consultation with pharmacy professionals and stakeholders from May 13, 2016 to June 30, 2016 on the length of time required to implement the standards. Specifically, feedback was sought on the challenges members would face in order to meet the proposed implementation date; and the time period required to conduct a gap-analysis against the standards and create an action plan leading to implementation. Although 65% of the 52 respondents opposed the two year implementation timeline, the working group noted that the preparation of medications (pharmacy compounding) has always been an integral part of the practice of pharmacy and current pharmacy practice for the preparation of sterile products in Canada already incorporates many of the patient safety and quality assurance requirements of these new standards.

Council noted the key comments set out in the briefing note, in particular the summary of feedback from the consultation, and following discussion, **a motion was moved and seconded that Council approve the adoption of the *Model Standards for Pharmacy Compounding of Non-hazardous Sterile Preparations (NAPRA, 2016)* and the *Model Standards for Pharmacy Compounding of Hazardous Sterile Preparations (NAPRA, 2016)* and approved implementation by January 1, 2019. CARRIED.**

21. For Information

21.1 Briefing Note – Statutory and Standing Committee Reports

President Vaillancourt next advised Council that as required in the *Regulated Health Professions Act* and the College by-laws, all statutory committees are required to submit an annual report to Council. He added that the reports were provided for information only and that none of the material in the reports was new but essentially a re-cap of what had occurred and reported during the previous Council year.

21.2 Briefing Note – Patch for Patch Working Group

Council was next referred to an informational item from the Patch for Patch Working Group. Dr. Vaillancourt noted that this working group was chaired by Dr. Nashat who is no longer on Council. As staff support to this working group, Ms. Tina Perlman, Manager, Community Practice, was invited to address Council.

In an effort to combat the abuse, misuse, and diversion of prescription fentanyl, the provincial government passed new legislation which requires patients who receive a prescription for fentanyl to return their used patches to a pharmacy before receiving new ones. Ms. Perlman advised Council that this College and the College of Physicians and Surgeons of Ontario (CPSO) both strongly support this new legislation, as well as the government's approach to delineate specific roles and responsibilities for physicians and pharmacists when prescribing and dispensing fentanyl.

As a result, both Colleges have been working together with the Ministry of Health and Long-Term Care and have created a joint Fact Sheet which outlines the specific roles and responsibilities for physicians and pharmacists when prescribing and dispensing fentanyl. Council noted that the regulations under *the Safeguarding our Communities Act (Patch for Patch Return Policy)* will take effect on October 1, 2016

The Fact Sheet was received for information by Council.

22. Other Matters

22.2 Appointment of Interim Acting Registrar

President Vaillancourt advised that before adjourning, and saying farewell to Registrar Moleschi, Council would need to appoint an Interim Acting Registrar.

It was moved and seconded that as of October 1, 2016, Ms. Anne Resnick, Deputy Registrar, be appointed Interim Acting Registrar until such time as a new Registrar is in place. Council members voted unanimously in favour of the motion. **The motion CARRIED.**

Motion respecting Circulation of Minutes

A motion to approve the circulation of the draft minutes of this Council Meeting to Council members was moved and seconded. The motion CARRIED.

23. Unfinished Business

Mr. Moleschi took the opportunity to say his farewell to Council members.

Dr. Vaillancourt then requested Ms. Campbell to provide a brief update from the Search Committee. Council noted that following the retention of Ms. Heather Connelly of Phelps group to recruit and assist the Search Committee in selecting a new Registrar and CEO, Council, staff and college stakeholders were invited to provide input on the mandate for the new Registrar.

From this input, a Candidate profile was created and the Search Committee met in early August to confirm the profile. Over the summer, emails were sent to various stakeholders (pharmacy regulatory authorities, government, pharmacy networks, etc.) to seek a suitable candidate. She added that the Search Committee will be meeting in a few weeks to review the long list of applicants, from which a shorter list of candidates for interviews will be compiled. Ms. Campbell

advised that in the event that the Search Committee was successful in selecting a candidate by mid-October, a Special Meeting of Council will be called in order to ratify the Search Committee's recommended candidate.

25. Motion of Adjournment

It was moved and seconded that the Council meeting be adjourned at 11:55 a.m. and to reconvene on Monday December 12, 2016, or at the call of the President. The motion CARRIED.

**Ushma Rajdev
Council and Executive Liaison**

**Regis Vaillancourt
President**

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