

New Workplace Information

You have indicated that your workplace is not listed in our system. Please provide the following details in order for us to create the workplace record (if you work at multiple workplaces not listed in our system, fill out a separate form for each workplace):

	Last Name (Surname)		OCP Number
	First Name		
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	Company Name		
	Main Address (street #, street name)		
	City/Town	Province/State	
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	ZIP/Postal Code	Phone # (including country code and area code e.g. 1-416-962-4861)	
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			Accredited Workplace (Licensed with OCP)
	h o · · · · · ·		Non-accredited Workplace (Not Licensed with OCP)
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	•		Designated Practice Assessment (DPA) Site (for Part A and Pharmacy Technicians only)

Click Here for DPA Information

For the purpose of your practice assessment, you are required to identify a place of practice in Ontario where you are providing patient care. Should your DPA Site change, please update your DPA using OCP's Online Services Portal in a timely manner.

To expedite the creation of your workplace, please ensure you have responded to all the items above. You may forward the completed form via email or print and send via mail (send to address below)

<u>Casual</u> - Status with employer is on an as-needed basis, with employment that is not characterized by a guarantee of a fixed number of hours

<u>Permanent</u> - Status with employer is permanent with an indeterminate duration (no specified end date) of employment and guaranteed or fixed practice hours per week

<u>Self-Employed</u> - A person who operates his or her own economic enterprise in the profession: the individual may be the owner of a business or professional practice, or an individual in a business relationship in which he or she agrees to perform specific work for an payer in return for payment

<u>Temporary</u> - Status with employer is temporary with a fixed duration of employment, based on a defined start and end date, and guaranteed or fixed practice hours per week

Staff Pharmacist / Pharmacy Technician - Major role is in the direct delivery of pharmacy services to clients

<u>Pharmacy Owner / Manager</u> - Pharmacy owner with a major role in the day-to-day operation of a pharmacy (may include some direct client service provision)

<u>Pharmacy Manager</u> - Major role is in the day-to-day operation of a pharmacy combined with significant direct client service provision

<u>Director of Pharmacy</u> - Major role is in the uppermost range of managerial / administrative positions with little or no direct client service provision

<u>Institutional Leader / Coordinator</u> - Major role is in the direct provision of pharmacist services with a leadership role in the professional practice within a hospital or other health care facility

<u>Consultant</u> - Major role is in the provision of advice on the use of medications by individuals or within institutions, or on the provision of pharmacy services within and outside of institutions

Educator - Major role is as an educator for a particular target group

Researcher - Major role is in knowledge development and dissemination of research

<u>Industrial / Research Pharmacist / Pharmacy Technician</u> - Major role is in the research, manufacturing, and / or other related activities associated with the development of pharmaceutical products

Other - Position is not otherwise identified

<u>Community Pharmacy</u> - Retail setting where drugs and related products are distributed primarily through direct face-to-face client contact

<u>Hospital and Other Health Care Facility</u> - Hospital or other health care facility, including rehabilitation facility, mental health facility and residential care facility

<u>Association / Government / Para-Governmental</u> - An organization or government that deals with regulation, advocacy, policy development, program development, research and / or the protection of the public, at a national, provincial / territorial, regional or municipal level (includes military services and correctional services)

<u>Community Health Care</u> - A community-based organization, which may be the first point of contact for clients, offering a range of primary health, social and / or other non-institutional-based services, including pharmaceutical care

<u>Community Pharmacy Corporate Office</u> - The head office of a community pharmacy chain or equivalent enterprise directing community retail pharmacy operations

<u>Group Professional Practice / Clinic</u> - A community-based group professional practice / business or clinic organized around the delivery of primarily onsite health services, including pharmaceutical care, by a group of health professionals. Clients typically come to the professionals' location to receive services. Other support staff may also be involved, but the health professionals are the focus of service provision

<u>Health-Related Industry / Manufacturing / Commercial</u> - A health-related industry whose focus of activities is not the direct delivery of health care services but rather health-related products, services and / or sales (medical device companies, pharmaceutical companies, insurers, etc.)

<u>Other Community-Based Pharmacist Practice</u> - Pharmacist practice, not otherwise classified, that focuses on the delivery of onsite or offsite community-based, direct client care pharmacy services

<u>Other Pharmacy</u> - Setting in which retail drugs and related products are distributed to clients through other than direct face-to-face contact

<u>Post-Secondary Educational Institution</u> - A post-secondary institution (university, college or equivalent institution) with a primary focus on the delivery of education

Other - Place of employment not otherwise identified