



**Ontario College
of Pharmacists**

Putting patients first since 1871

MINUTES OF MEETING

OF COUNCIL

JUNE 17, 2019

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MONDAY, JUNE 17, 2019 – 9:00 A.M.

COUNCIL CHAMBERS, ONTARIO COLLEGE OF PHARMACISTS

Elected Members

District H Dr. Régis Vaillancourt, Ottawa - **Regrets**
District H Ms. Nadia Facca, London
District K Dr. Esmail Merani, Carleton Place
District K Ms. Tracey Phillips, Westport
District L Mr. Billy Cheung, Markham
District L Mr. James Morrison, Burlington
District L Dr. Sony Poulose, Hamilton - **Regrets**
District M Mr. Mike Hannalah, Toronto
District M Mr. Kyro Maseh, Toronto
District M Ms. Laura Weyland, Toronto
District N Mr. Tom Kontio, London
District N Ms. Leigh Smith, Cambridge
District N Dr. Karen Riley, Sarnia
District P Ms. Rachelle Rocha, Sudbury
District P Mr. Douglas Stewart, Sudbury
District T Ms. Ruth-Ann Plaxton, Owen Sound
District TH Mr. Goran Petrovic, Kitchener

Dr. Christine Allen, Interim Dean, Leslie Dan Faculty of Pharmacy, University of Toronto - **Regrets**
Dr. David Edwards, Hallman Director, School of Pharmacy, University of Waterloo

Members Appointed by the Lieutenant-Governor-in-Council

Ms. Kathleen Al-Zand, Ottawa
Mr. David Breukelman, Burlington
Ms. Christine Henderson, Toronto
Mr. Azeem Khan, Pickering
Ms. Elnora Magboo, Brampton
Ms. Sylvia Moustacalis, Toronto
Ms. Joan A. Pajunen, Kilworthy
Ms. Joy Sommerfreund, London - **Regrets**
Mr. Dan Stapleton, Toronto
Mr. Gene Szabo, Kanata

Staff present

Ms. Nancy Lum-Wilson, CEO/Registrar
Ms. Anne Resnick, Deputy Registrar/Director, Conduct
Ms. Connie Campbell, Director, Corporate Services
Ms. Susan James, Director, Quality
Ms. Sarah MacDougall, Council & Committee Liaison
Ms. Stephenie Summerhill, Executive Assistant to the CEO/Registrar

Invited Guests

Ms. Georgina Veldhorst
Mr. Richard Steinecke

1. Noting Members Present

Member attendance was noted.

2. Declaration of Conflict

There were no conflicts declared.

3. Approval of Agenda

A motion to approve the Agenda was moved and seconded. The motion CARRIED.

4. President's Opening Remarks

President Weyland welcomed the members of Council to the meeting. She took a moment to recognize the contribution of Ms. Linda Bracken who passed away on April 6, 2019. Ms. Bracken served as a public member on Council from August 2014 until earlier this year and sat on a number of Council committees over the years. Ms. Bracken was a valued member of Council and she will be missed.

President Weyland informed the Council that districts K and L, and both pharmacy technician districts of T and TH, will be up for election in July 2019. Nominations will close on June 19, 2019. At the May 30, 2019 Executive Committee meeting, Dr. Wayne Hindmarsh and Ms. Deanna Williams were appointed as scrutineers for these elections.

President Weyland also indicated that this is the last official meeting for Mr. Esmail Merani as he has completed the term limit of nine years on Council. Mr. Merani served as President in 2015-2016. President Weyland thanked him for his immense contribution to the Council over the past nine years. Mr. Merani addressed Council and offered his sincere gratitude to the members.

President Weyland welcomed two recently appointed public members, Mr. David Breukelman and Mr. Gene Szabo, to their first Council meeting. She offered a warm welcome on behalf of the Council and College and indicated that the contributions of the public members are invaluable. Mr. Breukelman has been appointed to the Inquiries, Complaints and Reports (ICRC),

Discipline, Registration and Fitness to Practice Committees. Mr. Szabo has been appointed to the ICRC, Accreditation, and Drug Preparation Premises Committees. Other recent committee appointments have included Ms. Jillian Grocholsky, Ms. Jeannette Schindler and Ms. Dina Dicheck to the Fitness to Practice Committee.

4.1 Reflections from a Patient

Patient reflections and stories allow the Council the opportunity to hear and learn from the perspectives of patients and their families regarding their experiences with pharmacies, pharmacists and pharmacy technicians. A video was shown of Ms. Leila Ryan of Hamilton, Ontario, sharing her personal experiences as a pharmacy patient with the College.

4.2 Briefing Note – President’s Report to June 2019 Council

President Weyland referred to her report, which contains a summary of her activities since the previous Council meeting. These have included attending various committee meetings at the College, meetings with the Registrar and the Vice President, as well as her attendance at the National Association of Pharmacy Regulatory Authorities (NAPRA) annual meeting of members in Ottawa, and the Canadian Pharmacists Association (CPhA)/Ontario Pharmacists Association (OPA) joint meetings in June 2019. She also indicated that she attended the launch of the College’s Symposium on Quality Indicators for Pharmacy held on June 6, 2019.

The briefing note was received for information by Council.

4.3 Briefing Note – Evaluation Report of March 2019 Council Meeting

Ms. Weyland expressed her gratitude for the Council members’ participation in the March meeting evaluation. There were 16 responses and a summary was circulated with the meeting materials. The feedback contained several references to the light meeting agenda in March. As the meeting dates are pre-set for the year, Ms. Weyland explained that anticipated agenda items do not always come to fruition as expected for a variety of reasons. The College is cognizant of maximizing the time and energy of everyone around the table and will make every effort to have a full agenda at the meetings.

The briefing note was received for information by Council.

5. Approval of Minutes of Previous Meeting

5.1 Minutes of March 2019 Council Meeting

It was moved and seconded that the Minutes of the March 2019 Council meeting be approved. The motion CARRIED.

6. Notice of Motions Intended to be Introduced

There were none.

7. Motions, Notice of Which Had Previously Been Given

There were none.

8. Inquiries

There were none.

9. Matters Arising from Previous Meetings

9.1 Request for College Name Change

President Weyland asked the Registrar, Ms. Nancy Lum-Wilson if there were matters arising from previous meetings. Ms. Lum-Wilson indicated that the College had received a response from the Minister of Health regarding the formal request for a name change to the Ontario College of Pharmacy passed at December 2018 Council.

A copy of the response letter sent to the College was circulated in the meeting materials (Appendix 9.1). In her reply, the Minister noted that considerations would only be made if there was a demonstrated benefit to patient care.

10. For Decision

10.1 Briefing Note – Executive Committee – Governance Renewal

President Weyland introduced the briefing note on behalf of the Governance Working Group of the Executive Committee. She reminded Council of the December 2018 approval of changes to the governance framework. As articulated in the College's 2019 Strategic Framework, these changes are being undertaken in order to better align with best practice, and to strengthen trust and confidence in the College's role and value as a patient-first regulator.

Ms. Weyland indicated that given the number of items that need to be discussed and the depth of the discussion that will be required in order to come to a decision, the Council will put aside the rules of procedure that would normally be followed. While Council would normally start a discussion by putting a motion on the floor, the Council will instead undertake a facilitated discussion to allow for thoughtful conversation and decision-making on the points under consideration. The motion will be brought forward and voted on at the end of the discussion, and it will be comprised of all of the components that have been agreed upon in principle.

Ms. Weyland then invited Council Vice President Doug Stewart to introduce the briefing note and read the stated goal of the discussion in place of a formal motion.

The goal of the facilitated discussion is for Council to discuss and decide on the next level intentions within each principle of the governance framework agreed to by Council in December 2018 to enable the drafting of bylaws to operationalize the framework effective the start of the 2020/2021 Council year.

Mr. Stewart introduced the facilitator, Ms. Georgina Veldhorst, and Mr. Richard Steineke, who was invited to provide advice on regulatory governance to Council throughout the discussion.

PowerPoint slides containing the elements of governance reform for consideration by the Council were projected on a screen. Amendments were recorded directly within the slides during the discussion and a summary is provided below.

Separation of Council and statutory committees

True separation cannot be achieved until the governing legislation is amended; however in order to move closer to this intention, Council agreed to appoint all elected professional members to the Discipline Committee only and to appoint two public members to each statutory committee for which public members are mandatory as per the legislation. The College, along with its Advisory Group for Regulatory Excellence (AGRE) partners, will continue to advocate for changes to the legislation to achieve complete separation of Council from statutory committees.

Competency-based selection

To further the College's public protection mandate, Council agreed to shift from the current geographical districts for the election of Council members to having positions on Council that will be reflective of various patient populations. Candidates who wish to run for election will need to have demonstrated experience in serving the patient populations listed. Council also approved the development of a more robust and transparent selection process for future Council members to be eligible for election. In the absence of legislative change to separate Council from statutory committees, there is a requirement that elected professional members serve on the Discipline Committee. Therefore, prospective candidates will be encouraged to have had prior service on College committees, such as having served as a non-Council committee member (NCCM).

Reduction in Council size and equal number of public and professional members

Council approved the reduction in the number of elected members from 17 currently to the minimum of nine (of which two must be technicians) as allowable in the *Pharmacy Act*. A plan will be developed to ensure Council retains knowledge and experience during the transition to a smaller governing body. As well, the bylaws will ensure that parity between publicly appointed members and elected members of Council is maintained.

Other governance modernization and best practice changes

Changes were approved to the titles of people and groups who register with the College and govern the College to make their roles and responsibilities clearer to the public. For example, Council will be called the Board of Directors, and the President and Vice President will be known as Chair and Vice-Chair. 'Members' of the College will be officially referred to as 'registrants' to better reflect their fundamental relationship with the College. Also, the terms of office for elected Council members will be reduced to a maximum of two consecutive three-year terms to ensure that new perspectives are regularly brought to the Board, while appropriate transition and succession planning is maintained.

The Council concluded its discussion and Ms. Lum-Wilson explained that Council will continue to be consulted as the processes are developed and will be responsible for approving the draft bylaws over the coming year. Included in the minute package are the intentions as amended throughout the meeting.

President Weyland asked Vice-President Stewart to bring forward a motion

The **motion**: That Council approve the next level intentions as articulated through the discussion this morning within each principle of the governance framework agreed to by Council in December 2018 to enable the drafting of bylaws to operationalize the framework effective the start of the 2020/2021 Council year **was called to a vote**.

The motion was moved and seconded. The motion CARRIED.

10.2 Briefing Note – Quality Assurance Committee – Quality Assurance Regulation

President Weyland invited Ms. Tracey Phillips, Chair of the Quality Assurance Committee, to introduce the briefing note.

Ms. Phillips explained that the College is seeking to resubmit the previously approved amendments to General Regulation 202/94 in two phases in order to expedite the inclusion of pharmacy technicians in the quality assurance program including practice assessments.

Ms. Susan James explained that the initial changes to General Regulation 202/94 initially came to Council in December 2017 and were submitted in March 2018. The amendments included a change to the classes of registration: to remove pharmacy students and to add pharmacy technician interns. Also, the Quality Assurance regulation was updated to reflect the new program model and to add the requirement for pharmacy technicians to participate in the Quality Assurance program including practice assessments. To date these amendments have not moved through the approval process.

During recent discussions with government, the College expressed the desire to move the regulatory changes needed to include pharmacy technicians in the Quality Assurance program forward, in order to align with the College's implementation of pharmacy technician practice assessments earlier this year. The Ministry recommended the College re-submit the proposed changes to General Regulation 202/94 in two separate phases, leading first with the Quality Assurance program changes, followed by the registration amendments.

Following discussion, the **motion** that Council approve the withdrawal of the draft amendments to General Regulation 202/94, submitted to the Ministry of Health and Long-Term Care in March 2018, and resubmit a new draft of General Regulation 202/94, as drafted in Appendix 2, with the amendments to Part VIII (Quality Assurance), and a subsequent resubmission of the Regulation to include the proposed amendments for Parts 1 through VII (6) (Registration) **was called to a vote**.

The motion was moved and seconded. The motion CARRIED.

10.3 Briefing Note – Registration Committee – Jurisprudence Exam Blueprint

President Weyland invited Ms. Sylvia Moustacalis, member of the Registration Committee, to introduce the briefing note.

Ms. Moustacalis informed the Council that a working group of the registration committee was charged with reviewing the jurisprudence exam blueprint which was last updated in 2012. Ms. Moustacalis requested that Ms. Susan James, Director, Quality, provide the Council with further background. Ms. James related that the exam blueprint was updated with a greater focus on scope, ethics and professionalism. The exam question format will be changed to include case-based, multiple choice questions to allow for scenario-type questioning better suited to the assessment of ethics and jurisprudence.

Council discussed impact of the proposed change to the timing of the exam, now to be offered exclusively post-graduation for all applicants. This shift will allow students to have the full benefit of their education to complete the assessment of critical thinking and application of jurisprudence and ethics. A transition plan, including timelines for implementation of the changes, is in development and will be communicated to stakeholders.

Following discussion, the **motion** that Council approve the new competency based exam blueprint for the Jurisprudence, Ethics and Professionalism assessment as noted in the General Regulation 202/94 under the *Pharmacy Act* as the pharmaceutical jurisprudence examination for pharmacist applicants under Part III, paragraph 2 of subsection 6(1) and for pharmacy technician applicants under Part VI paragraph 2 of subsection 16(1) **was called to a vote.**

The motion was moved and seconded. The motion CARRIED.

11. For Information

11.1 Briefing Note – Homeopathy in Pharmacy

Ms. Lum-Wilson informed Council that the College received a Change.org petition voicing concern regarding the sale of homeopathic products in pharmacies in Ontario. The petition was initiated by a pharmacist and had over 800 signatures. The petition proposes both the removal of homeopathic products from Ontario pharmacies and the prohibition of pharmacists recommending such products to patients in order to improve the science and evidence-based care offered at pharmacies.

Ms. Lum-Wilson explained that the College of Pharmacists of British Columbia is conducting a consultation with the public and its registrants seeking their feedback on the sale of homeopathic products in pharmacies. In Ontario, homeopathy is a recognized regulated health profession and Health Canada is responsible for the approval of the sale of homeopathic products. The results of the review conducted by the College of Pharmacists of British Columbia will come forward at a future meeting once they are available. There was support around the table for this issue to be monitored.

The briefing note was received for information by Council.

11.2 Briefing Note – Scope of Practice

President Weyland invited the Registrar, Ms. Lum-Wilson to introduce the briefing note.

Ms. Lum-Wilson indicated that a letter dated May 30, 2019 was received from the Minister of Health (a copy was provided in the meeting materials) requesting the Council of the Ontario College of Pharmacists to develop regulations that would enable expanded scope of practice for pharmacists in four areas:

1. Administer the flu vaccine to children as young as two years old;
2. Renew prescriptions in quantities of up to a year's supply;
3. Administer certain substances by injection and/or inhalation for purposes that are in addition to patient education and demonstration; and
4. Prescribe drugs for certain minor ailments.

The Minister requested that the College submit the regulation amendments needed to achieve the first three elements of the new scope referenced above by November 30, 2019 with the additional regulation changes to support prescribing drugs for minor ailments to be submitted by June 30, 2020.

An Internal working group has been assembled to review the changes and support drafting of the amendments to the regulation. Two special meetings of Council will be held to approve the regulation changes: one prior to public consultation; and the second to approve the final submission. The proposed dates of the two special meetings are August 22, 2019 and November 21, 2019. These dates will be finalized once it is determined if quorum can be achieved.

The goal of the scope expansion is to contribute to ending hallway medicine by decreasing barriers that patients may face when seeking care. The College will have bi-weekly meetings with Ministry staff to review the policy changes and refine the scope changes. In response to a question, Ms. Lum-Wilson indicated that the Ministry has communicated that controlled substances are out of scope and will not be considered as part of these changes overall.

Hospital based Council members expressed concern that the current scope of practice is restricted in hospitals due to the *Public Hospital Act* (PHA), and the requirement that the CEO of each Hospital determine scope of practice for health professionals within each organization. It was explained that while the expansion of scope for pharmacists is enabled for all settings in Ontario through the proposed changes to the *Pharmacy Act* regulations, there may be other legislation, regulation or policy outside of the College's jurisdiction that may restrict scope for individuals in some settings, for instance the Public Hospitals Act. It was suggested that the associations would be the best avenue to advocate with government for change in this respect.

The briefing note was received for information by Council.

11.3 Briefing Note – Registrar's Report

Ms. Weyland invited the Registrar, Ms. Lum-Wilson, to address Council.

Ms. Lum-Wilson presented the 2019 Q1 Council performance scorecard.

The report, included with the materials for the meeting, outlined key activities of the College since the last Council meeting. Of specific note, Ms. Lum-Wilson provided Council with an overview

of the Quality Indicators Symposium held on June 6, 2019. Attendees, including the Deputy Minister, the Parliamentary Assistant and a number of Ministry and cross-sector stakeholders, expressed their support for the indicators as an effective quality improvement tool to better understand the impact of pharmacy practice on patient and system outcomes.

Details regarding the timing of the changes to the operational planning schedule of the College were circulated with the report. In future, to allow for the increased use of data to drive budgeting, the budget will be presented in December for the upcoming year

The briefing note was received for information by Council.

12. Other Matters

12.1 Presentation – Quality Indicators Update

President Weyland invited Ms. Lum-Wilson to introduce the presentation on the recently announced Quality Indicators for Community Pharmacy.

Ms. Lum-Wilson introduced Ms. Margo Orchard, Manager of Strategic Policy, Planning and Analytics who provided the Council with background information on the rationale for developing and implementing the new quality indicators with our partner, Health Quality Ontario (HQO).

The areas identified as important to measure included:

- Patient/caregiver experience and outcomes.
- Appropriateness of dispensed medications.
- Medication-related hospital visits.
- Transitions of care.
- Provider experience and engagement.

The next steps of the project will include determining the technical specifications for the indicators, further development and measurement of provider experience, development of the reporting structure, planning for audits and feedback and how best to evaluate and update the indicators as needed in the future.

In response to a question, Council noted that many hospitals already use indicators as part of their performance monitoring, and that balanced scorecards could benefit from adding more pharmacy indicators. The College noted that hospital pharmacy indicators helped to inform the development of the community pharmacy indicators.

12.2 Appointment of Elections Committee

President Weyland informed the Council that Dr. Régis Vaillancourt and Mr. Dan Stapleton have been appointed as members of this year's Elections Committee.

12.3 Motion respecting 2020 Council Meeting Dates

To support planning for various College program activities, the President advised that the following dates will be proposed for Council approval:

Monday, March 23, 2020
Monday, June 15, 2020
Monday, Sept 21 and Tuesday, Sept 22, 2020
Monday, December 7, 2020

A motion to approve the 2020 Council Dates was moved and seconded. The motion CARRIED.

13. Unfinished Business

Ms. Weyland reminded Council members to provide an evaluation of today's meeting, adding that the feedback will serve to ensure efficiency and enhance Council members' participation at these meetings.

Motion respecting Circulation of Minutes

A motion to approve the circulation of the draft minutes of this Council Meeting to Council members was moved and seconded. The motion CARRIED.

14. Motion of Adjournment

There being no further business, **at 3:30 p.m., a motion to adjourn the meeting was moved and seconded. The motion CARRIED.**

**Sarah MacDougall
Council & Committee Liaison**

**Laura Weyland
President**