Section 1: Relevant Legislation References

1A: Ontario Acts and Regulations

1A.1. *Drug and Pharmacies Regulation Act* (DPRA): https://www.ontario.ca/laws/statute/90h04

1A.2. *Ontario Regulation 264/16 – General*: https://www.ontario.ca/laws/regulation/160264

1A.3. *Narcotic Safety and Awareness Act* (NSAA): https://www.ontario.ca/laws/statute/10n22

1A.4. *Ontario Regulation 381/11 – General:* https://www.ontario.ca/laws/regulation/110381

1A.5. *Ontario Drug Benefit Act* (ODBA): https://www.ontario.ca/laws/statute/90o10

1A.6. *Ontario Regulation 201/96 – General:* https://www.ontario.ca/laws/regulation/960201

1A.7. *Pharmacy Act* (PA): https://www.ontario.ca/laws/statute/91p36

1A.8. *Ontario Regulation 256/24 –General:* https://www.ontario.ca/laws/regulation/240256

1A.9. *Ontario Regulation 130/17 –Professional Misconduct and Conflict of Interest:* https://www.ontario.ca/laws/regulation/170130

1A.10. *Personal Health Information Protection Act* (PHIPA): https://www.ontario.ca/laws/statute/04p03

1A.11. *Ontario Regulation 329/04 – General:* https://www.ontario.ca/laws/regulation/040329

1A.12. *Regulated Health Professions Act* (RHPA): https://www.ontario.ca/laws/statute/91r18

1A.13. *Drug Interchangeability and Dispensing Fee Act* (DIDFA): https://www.ontario.ca/laws/statute/90p23

1A.14. *Ontario Regulation 935 – General:* https://www.ontario.ca/laws/regulation/900935

1A.15. *Ontario Regulation 936 – Notice to Patients:* https://www.ontario.ca/laws/regulation/900936

1B: Federal Acts and Regulations

1B.1. *Controlled Drugs and Substances Act* (CDSA): https://laws-lois.justice.gc.ca/eng/acts/C-38.8/index.html

1B.2. *Benzodiazepines and Other Targeted Substances Regulations*: https://laws-lois.justice.gc.ca/eng/regulations/SOR-2000-217/index.html

1B.3. *Narcotic Control Regulations:* https://laws-lois.justice.gc.ca/eng/regulations/C.R.C.,_c._1041/index.html

1B.4. *Precursor Control Regulations*: https://laws-lois.justice.gc.ca/eng/regulations/SOR-2002-359/index.html

1B.5. *Food and Drugs Act* (FDA): https://laws.justice.gc.ca/eng/acts/F-27/

1B.6. *Food and Drug Regulations:* https://laws-lois.justice.gc.ca/eng/regulations/C.R.C.%2C_c._870/

1B.7. *Natural Health Products Regulations:* https://laws-lois.justice.gc.ca/eng/regulations/SOR-2003-196/

Section 2: Standards of Operation

2.1 Standards of Operation: https://www.ocpinfo.com/wp-content/uploads/2019/05/standards-of-operation-pharmacies-with-resources.pdf

Section 3: NAPRA Standards of Practice and Guidance documents

3.1 Model Standards of Practice for Canadian Pharmacists: https://www.ocpinfo.com/wp-content/uploads/2022/03/NAPRA-Model-Standards-of-Practice-for-Pharmacists.pdf

3.2 Model Standards of Practice for Canadian Pharmacy Technicians: https://www.ocpinfo.com/wp-content/uploads/2022/03/NAPRA-Model-Standards-of-Practice-for-Pharmacy-Technicians.pdf

3.3 Supplemental Standards of Practice for Schedule II and Schedule III Drugs: https://www.napra.ca/wp-content/uploads/2022/09/NAPRA-Supplemental-Standards-of-Practice-II-and-III-June-2005.pdf

Section 3: NAPRA Standards of Practice and Guidance documents (continued):

3.4 Model Standards for Pharmacy Compounding of Non-Hazardous Sterile Preparations: https://www.napra.ca/wp-content/uploads/2024/03/NAPRA-Mdl-Stnds-Pharmacy-Compounding-Non-Hazardous-Sterile-Preparations-EN-Nov-2015-Revised-Nov-2016.pdf

3.5 Model Standards for Pharmacy Compounding of Hazardous Sterile Preparations: https://www.napra.ca/wp-content/uploads/2024/03/NAPRA-Mdl-Stnds-Pharmacy-Compounding-Hazardous-Sterile-Preparations-Sep-2016-Revised-b.pdf

3.6 Model Standards for Pharmacy Compounding of Non-Sterile Preparations: https://napra.ca/general-practice-resources/model-standards-pharmacy-compounding-non-sterile-preparations

3.7 Guidance Document for Pharmacy Compounding of Non-sterile Preparations: https://napra.ca/general-practice-resources/guidance-document-pharmacy-compounding-non-sterile-preparations

3.8 Pharmacy Practice Management System (PPMS) Requirements: https://napra.ca/wp-content/uploads/2022/09/NAPRA-Pharmacy-Practice-Management-Systems-November-2013-b.pdf

3.9 PPMS Supplemental Requirements on Traceability and Bulk Preparation Labelling: https://napra.ca/sites/default/files/2018-02/PPMS_Supplemental_Requirements_Jan2017.pdf

Section 4: Other Policies, Guidelines and Resources (in the order they appear in the module):

4.1 Designated Manager certificate: http://www.ocpinfo.com/library/forms/download/Designated%20Manager%20Certificate.pdf

4.2 Change of Designated Manager form: http://www.ocpinfo.com/library/forms/download/Change%20of%20Designated%20Manager.pdf

4.3 OCP E-Learning Modules: https://www.ocpinfo.com/registration/registration-requirements/jp-exam/jp-resources/e-learning-modules/

4.4 OCP Committees: https://www.ocpinfo.com/about/council-committees/committees/

4.5 Community Pharmacy Assessment Criteria: https://www.ocpinfo.com/wp-content/uploads/documents/CommunityPharmacyAssessmentCriteria.pdf

4.6 Accreditation and Operation of a Pharmacy: https://www.ocpinfo.com/regulations-standards/practice-policies-guidelines/Accreditation-Operation-of-a-Pharmacy/

4.7 Community Pharmacy Accreditation and Operation Practice Tool: https://www.ocpinfo.com/practice_resource/community-pharmacy-accreditation-operation/

4.8 Opening a New Pharmacy–A Checklist: https://www.ocpinfo.com/wp-content/uploads/documents/Checklist_for_Opening_a_New_Pharmacy.pdf

4.9 Certificates of Accreditation: https://www.ocpinfo.com/practice-education/opening-operating-pharmacy/certificate-of-accreditation/

4.10 Designated Manager – Required Signage in a Pharmacy Policy: Rescinded on April 1, 2025. Refer to the March 24, 2025 Board Meeting Materials, page 40: https://www.ocpinfo.com/wp-content/uploads/2025/03/march-24-2025-board-meeting-agenda-materials.pdf

4.11 Record Retention, Disclosure, and Disposal Guideline: https://www.ocpinfo.com/regulations-standards/practice-policies-guidelines/records

4.12 Quick Links to the Office of the Information and Privacy Commissioner of Ontario (IPC): https://www.ocpinfo.com/regulations-standards/additional-resources/

Section 4: Other Policies, Guidelines and Resources (in the order they appear in the module, continued):

4.13 Designated Manager Practice Tool: https://www.ocpinfo.com/practice_resource/designated-managers/

4.14 Designated Manager–Medication Procurement and Inventory Management: https://www.ocpinfo.com/regulations-standards/practice-policies-guidelines/med-procurement/

4.15 Protecting the Cold Chain: https://www.ocpinfo.com/regulations-standards/practice-policies-guidelines/cold-chain/

4.16 Code of Ethics: http://www.ocpinfo.com/library/council/download/CodeofEthics2015.pdf

4.17 Professional Responsibility in Practice: Reference no longer available (see the Code of Ethics)

4.18 Quick Links to Health Canada: Health Products and Food Branch: https://www.ocpinfo.com/regulations-standards/additional-resources/

4.19 Drug Establishment Licenses: https://www.canada.ca/en/health-canada/services/drugs-health-products/compliance-enforcement/establishment-licences.html

4.20 Natural Health Products: https://www.canada.ca/en/health-canada/services/drugs-health-products/natural-non-prescription.html

4.21 Record Keeping and Scanning Requirements Fact Sheet: https://www.ocpinfo.com/practice-education/practice-tools/fact-sheets/record-keeping/

4.22 Record Retention, Disclosure, and Disposal Guideline: https://www.ocpinfo.com/regulations-standards/practice-policies-guidelines/records/

4.23 Documentation Guideline: https://www.ocpinfo.com/regulations-standards/practice-policies-guidelines/documentation-guidelines/

4.24 Designated Manager–Professional Supervision of Pharmacy Personnel: Rescinded on April 1, 2025. Refer to the March 24, 2025 Board Meeting Materials, page 40: https://www.ocpinfo.com/wp-content/uploads/2025/03/march-24-2025-board-meeting-agenda-materials.pdf **Refer to:** Supervision of Pharmacy Personnel Policy: https://www.ocpinfo.com/regulations-standards/practice-policies-guidelines/supervision-of-pharmacy-personnel-policy/

4.25 Reference Guide for Ontario Pharmacies (Pharmacy library): http://www.ocpinfo.com/regulations-standards/additional-resources/

4.26 Advertising Fact Sheet: https://www.ocpinfo.com/practice-education/practice-tools/fact-sheets/advertising/

4.27 Fees for Professional Pharmacy Services Policy: https://www.ocpinfo.com/regulations-standards/practice-policies-guidelines/fees/

4.28 Loyalty Points Programs Policy: https://www.ocpinfo.com/regulations-standards/practice-policies-guidelines/loyalty-points/

4.29 Opioid Policy: https://www.ocpinfo.com/regulations-standards/practice-policies-guidelines/opioid-policy/

4.30 Controlled Substances - Destruction of Unserviceable Stock & Post-Consumer Returns Fact Sheet: https://www.ocpinfo.com/practice-education/practice-tools/fact-sheets/destruction/

4.31 Forgery - Management and Reporting of Fraudulent Prescriptions Fact Sheet: https://www.ocpinfo.com/practice-education/practice-tools/fact-sheets/forgeries-losses/

4.32 Forgery - Tips for Identifying Fraudulent Prescriptions Fact Sheet: https://www.ocpinfo.com/practice-education/practice-tools/fact-sheets/forgeries/

Section 4: Other Policies, Guidelines and Resources (in the order they appear in the module, continued):

4.33 Controlled Substances - Orders, Purchases and Sales Fact Sheet: https://www.ocpinfo.com/practice-education/practice-tools/fact-sheets/narcotic-purchases/

4.34 Controlled Substances - Purchase and Sales Record Requirements Fact Sheet: https://www.ocpinfo.com/practice-education/practice-tools/fact-sheets/narcotic-records/

4.35 Controlled Substances - Security and Reconciliation Fact Sheet: https://www.ocpinfo.com/practice-education/practice-tools/fact-sheets/recon-security/

4.36 Article - Proper Disposal of Post-Consumer Medication Returns (Winter 2018): https://pharmacyconnection.ca/proper-disposal-of-post-consumer-medication-returns/

4.37 Letter from Health Canada Guidance to Minimize the Loss and Theft of Controlled Substances Within Pharmacies: https://www.ocpinfo.com/library/practice-related/download/Minimizing%20Loss%20and%20Theft%20of%20Controlled%20Substances.pdf

4.38 Ministry of Health Ontario's Narcotic Strategy Frequently Asked Questions: https://files.ontario.ca/moh-ontarios-narcotics-strategy-faq-2017-07-28.pdf

4.39 Reporting Loss or Theft (Health Canada): https://www.canada.ca/en/health-canada/services/health-concerns/controlled-substances-precursor-chemicals/controlled-substances/compliance-monitoring/loss-theft-forgery.html

4.40 Health Canada Guidance Document: Reporting of loss or theft of controlled substances and precursors: https://www.canada.ca/en/health-canada/services/publications/healthy-living/loss-theft-controlled-substances-precursors.html

4.41 Non-sterile Compounding Practice Tool: https://www.ocpinfo.com/practice_resource/compounding/ and Sterile Compounding Practice Tool: https://www.ocpinfo.com/practice_resource/sterile-compounding/

4.42 Search National Drug Schedules: https://napra.ca/national-drug-schedules

4.43 Understanding What a Pharmacy Technician Can Do: https://www.ocpinfo.com/practice-education/practice-tools/support-materials/technician-role/

4.44 Legal Authority for Scopes of Practice Chart: https://www.ocpinfo.com/wp-content/uploads/2019/05/Legal-Authority-Scopes.pdf

4.45 Practice assessment criteria for community pharmacists: https://www.ocpinfo.com/library/practice-related/download/PracticeAssessmentCriteria.pdf

4.46 Practice assessment criteria for community and hospital pharmacy technicians: https://www.ocpinfo.com/library/practice-related/download/PharmacyTechnicianPracticeAssessmentCriteria.pdf

4.47 Administering a Substance by Injection Guideline: https://www.ocpinfo.com/regulations-standards/practice- policies-guidelines/injection/

4.48 Administering Injections Practice Tool: https://www.ocpinfo.com/practice_resource/administering-injections/

4.49 Infection Prevention and Control Practice Tool: https://www.ocpinfo.com/practice_resource/infection-control/

4.50 Mandatory Standardized Medication Safety Program in Ontario Pharmacies: https://www.ocpinfo.com/library/other/download/supplemental-standard-of-practice-med-safety-program

4.51 Mandatory Reporting for Employers & Facility Operators: https://www.ocpinfo.com/protecting-the-public/complaints-reports/mandatory-reporting/