

Ontario College of Pharmacists 483 Huron Street Toronto, ON M5R 2R4

# **Rules of Conduct for Jurisprudence Exam Candidates**

These Rules of Conduct apply to all candidates attempting the <u>Jurisprudence Exam</u> as soon as they begin preparing for the exam. On the day of the exam, the candidate will be required to agree to abide by these Rules of Conduct before they may proceed into the exam. The candidate's obligation to abide by these Rules of Conduct continues during their registration process and throughout their registration with the Ontario College of Pharmacists.

Any breach of these Rules of Conduct may result in a referral of the candidate to a panel of the Registration Committee or other committee as appropriate to determine the course of action which may include but is not limited to an automatic failed result, additional education or training, or ineligibility for registration.

## Prior to Examination:

- 1. Candidates must not access examination content or request it from other candidates who have previously taken the exam.
- Candidates must familiarize themselves with and understand the processes for the Day of the Exam [hyperlink to new page]. Online testing candidates are also responsible for ensuring their understanding of <u>remotely proctored examinations</u>.

## Day of the Examination:

- 3. Candidates must behave in a professional manner at all times, and not exhibit any behaviour that is abusive towards exam personnel (i.e., exam administrators or proctors) or disruptive to other candidates and test-takers.
- 4. Candidates must follow the instructions provided by Prometric and exam personnel for admission into the examination, during the examination and upon completion of the examination.

### **During the Examination:**

- 5. Candidates may not use or attempt to use any assistance, study materials or aids other than the resources provided with the exam at all times once the examination begins or has been accessed online.
- 6. Candidates may not give or attempt to give any assistance to other candidates at all times once the examination begins or has been accessed online.
- 7. Candidates may only communicate with the exam administrators or proctor, and solely for the purpose of seeking help with processes, technology issues or exam supervision. Exam personnel cannot assist candidates with the exam or explain questions. Candidates may whisper quietly to themselves or mouth words if needed.

- 8. Candidates are not allowed to smoke, vape or chew gum/candies once the examination begins or has been accessed.
- 9. Candidates may take unscheduled breaks and leave the exam room or view of the web camera solely for the purpose of using the washroom facilities or having a snack upon approval by the exam administrator or proctor. Upon their return, the candidate will undergo a security check. The remaining exam time will continue to count down during the break and security check.

#### After the Examination:

10. Candidates must continue to maintain exam confidentiality at all times and are expressly prohibited from recording, copying, reproducing, sharing, disclosing, publishing, or transmitting this examination, in whole or in part, in any form or by any means, verbal or written, electronic or mechanical, for any purpose.

