

DECEMBER 2020 BOARD MEETING

As recorded following the Board of Directors' regularly scheduled meeting held on December 7th, 2020.

This meeting was held via video and teleconference in consideration of provincial directives and physical distancing measures recommended by Public Health due to the COVID-19 pandemic.

LAND ACKNOWLEDGEMENT OPENS BOARD MEETING

The Board was pleased to welcome Troy Hill, who along with offering a reflective thanksgiving address and land acknowledgement in Kanien'kéha:ke (Mohawk) to start the meeting, provided some important insights for the Board discussions. This past year the College commenced an initiative aimed at enhancing the Indigenous cultural competency of registrants as well as the College's Board and its staff. As part of this work, the College is seeking opportunities to engage and bring in speakers and experts to share their insights.

ELECTION OF BOARD DIRECTORS

The Registrar officially presented the election results for 2020, which closed on November 2, 2020, to fill five available Pharmacist seats and two available Pharmacy Technician seats. The Board formally welcomed the following elected Directors:

Pharmacists:

- Sara Ingram, 3 year term
- Douglas Brown, 3 year term
- Tracey Phillips, 2 year term
- Mark Scanlon, 1 year term
- Siva Sivapalan, 1 year term

Pharmacy Technicians:

- Goran Petrovic, 3 year term
- Ruth-Ann Plaxton, 2 year term

Board Executive

Also at the December 7 meeting, the Board acclaimed ***Billy Cheung as Chair*** for a one-year term and elected public Director ***David Breukelman as Vice Chair*** also for a one-year term. Joining them on the Executive Committee are elected Committee members ***James Morrison*** and ***Siva Sivapalan*** (elected Directors) and Public Director ***Christine Henderson*** who will each serve for a one-year term.

Statutory Committee appointments

A slate of candidates for all standing and statutory committees (except Executive and Screening Committees) was presented to the Board by the Governance Committee for consideration, and subsequently approved to serve for a term that expires at the first regular meeting of the Board following the next regular election. The full list of committee members, including professional committee appointees and lay/public committee appointees in accordance with our new Governance framework, is available on the OCP website.

APPROVAL OF BOARD POLICIES

The Board reviewed and approved the first two sections of a series of standalone policies which, once complete, will replace the current Governance Manual. The current manual, in effect since 2014, is comprehensive but lengthy and not easily amended. Creating standalone policies will enable the Board to refer to, consider and amend individual governance topics/concepts, and add or delete policies as issues come to the fore. Additional sections will be brought

to the Board for consideration at the March 2021 and June 2021 meetings, with the intention of having all new policies in place in time for the 2021/2022 Board Year Orientation.

AUDITOR REAPPOINTED FOR 2020

Following a recommendation from the Finance and Audit Committee (FAC), the Board approved the reappointment of Tinkham LLP Chartered Professional Accountants as auditor for 2020.

BOARD APPROVES 2021 OPERATING AND CAPITAL BUDGET

The Board approved the College's break even budget for 2021 which will enable the College to meet its statutory obligations and continue to implement regulatory programs in accordance with its mandated objects established in legislation. The annual fees for 2021 have been adjusted to reflect the increase in the annual Consumer Price Index (CPI) as at August 31st, in accordance with the bylaws approved in March 2020. Please see the updated fee schedule and timelines on our website.

EMERGENCY ASSIGNMENT REGISTRATION CERTIFICATES

To further support a decision made at a special meeting on November 19, 2020 to approve regulatory changes to allow for emergency assignment registration certificates for pharmacists and pharmacy technicians, the Board reviewed and approved a number of resolutions defining jurisdictions from which an applicant would be deemed eligible.

These resolutions, to come into effect upon government approval and filing of regulations that enable pharmacist and pharmacy technician emergency assignment registration certificates, will be posted to the College website along with existing resolutions that define other registration requirements.

COMMUNITY PRACTICE ENVIRONMENT SHARED ACCOUNTABILITY PRINCIPLES

The Board endorsed a set of shared accountability principles that were developed as part of the Community Practice Environment Initiative, which is aimed at understanding confirmed and potential barriers to professional autonomy and patient safety in community pharmacy through thoughtful, respectful

and meaningful collaboration and engagement with pharmacy stakeholders. These principles, which will guide the development of specific solutions and strategies for the sector to further strengthen the quality and safety of pharmacy care, will be rolled out in early 2021.

REGISTRAR'S REPORT

The College's CEO and Registrar delivered a report to the Board highlighting activities that have taken place since the September meeting, as well as progress on strategic initiatives. The Registrar shared the Q3 2020 Scorecard, which provides a snapshot of the performance of the College against the established objectives for the year, as well a draft scorecard that sets out key performance measures and milestones for 2021.

The 2021 scorecard performance domains have been adjusted to align with a new College Performance Measurement Framework (CPMF) recently rolled out by the Ministry of Health which applies to all health professional colleges in the province and is designed to promote standardized and transparent reporting of regulatory performance and support continuous quality improvement amongst regulatory bodies.

NEXT BOARD MEETING

The next regularly scheduled meeting will be held on March 22, 2021. Special Board meetings may be called at any time. Please see our website for information on upcoming Board meetings. Board meetings are open to the public and are typically held in the Board Chambers of the College at 483 Huron Street, Toronto, ON, M5R 2R4. Due to public health measures currently in place, Board meetings are being held virtually until further notice. If you plan to attend an in-person meeting or for more information, please contact Ms. Sarah MacDougall, Board and Committee Liaison at boardofdirectors@ocpinfo.com. Links for those who wish to observe a virtual meeting will be posted with meeting agendas. You can also follow highlights from the Board meetings via Twitter.