

MARCH 2021 BOARD MEETING

As recorded following the Board of Directors' regularly scheduled meeting held on March 22, 2021.

This meeting was held via video and teleconference in consideration of provincial directives and physical distancing measures recommended by Public Health due to the COVID-19 pandemic.

MARKING OCP'S 150TH ANNIVERSARY AND RECOGNIZING PHARMACY APPRECIATION MONTH

The Board Chair acknowledged that 2021 represents OCP's 150th anniversary. Since 1871, the College has evolved from the leading teaching institute for the profession of pharmacy to become Canada's largest provincial regulator of pharmacy professionals. Throughout this year, the College will be highlighting some major milestones in its history. It will also focus on looking forward in the pursuit of its Board-defined vision of being a trusted, collaborative leader that protects the public and drives quality and safe pharmacy care and improved patient outcomes through its mission and strategic priorities, guided by its values of integrity, accountability and transparency.

In recognition of Pharmacy Appreciation Month, the Board Chair extended the Board's thanks and best wishes to all of Ontario's pharmacists and pharmacy technicians for their vast contributions in serving their communities and providing quality care to thousands of Ontarians every day—particularly in light of the increasingly important role they have played in maintaining

care to their patients as an essential service during the COVID-19 pandemic.

The Board viewed a [video message](#) from Deputy Premier and Minister of Health, the Hon. Christine Elliott, congratulating the College on its 150th anniversary and commemorating Pharmacy Appreciation Month by thanking pharmacy professionals throughout the province for their dedication to serving Ontarians.

COLLEGE PERFORMANCE MEASUREMENT FRAMEWORK

The Board was presented with OCP's first-ever College Performance Measurement Framework (CPMF), a document introduced by the Ministry of Health to apply a standardized and transparent approach to reporting on the performance of Ontario's health regulatory colleges and to support system-wide quality improvement. Overall, the College meets all of the standards expressed in the CPMF, which aligns with our commitment to accountability, transparency and performance measurement, with opportunities for ongoing improvement articulated throughout the report. The College will submit the CPMF to the

Ministry by March 31, 2021 and will post the CPMF and corresponding documents to our website.

REGISTRAR'S REPORT

The College's CEO and Registrar delivered a report to the Board highlighting activities that have taken place since the last meeting, as well as progress on strategic initiatives. The Registrar shared the Q4 2020 Scorecard, which provides a snapshot of the performance of the College against the established objectives for last year, as well a 2021 scorecard that sets out key performance measures and milestones for this year. The redeveloped 2021 Scorecard performance domains now align with the CPMF.

BOARD APPROVES AUDITED FINANCIAL STATEMENTS

Following the recommendation of the Finance and Audit Committee, the Board approved the College's 2020 Audited Financial Statements as prepared by Tinkham LLP Chartered Professional Accountants. The opinion of the auditor is that the financial statements present fairly, in all material respects, the financial position of the College as of December 31, 2020 and its

results of operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for not-for-profit organizations. A copy of the Audited Financial Statement is available in the [Board package](#).

APPOINTMENT OF 2021 SCREENING COMMITTEE

To support competency-based selection and appointment of Board and Committee participants for the coming Board elections and Committee appointments, the Board appointed the 2021 Screening Committee.

- David Breukelman, Vice-Chair of the Board
- Gene Szabo, Public Director
- Tracey Phillips, Elected Director
- David Collie, Lay Committee Appointee
- Megan Sloan, Lay Committee Appointee

APPROVAL OF GOVERNANCE MANUAL POLICIES

The Board reviewed and approved policies in Section 3—*Policies and Processes Supporting Good Governance* with minor amendments. The Board requested that a statement asking Directors to be conscious of their biases be added to all policies that involve evaluations of others. In addition, the Board approved an amendment to a policy previously approved in December on Screening, Selection and Appointments of Committees.

This is the third section of a series of standalone policies which, once complete, will replace the current Governance Manual. The current manual, in effect since 2014, is comprehensive but lengthy and not easily amended. Additional sections will be brought to the Board for consideration at the June 2021 meeting, with the intention of having all new policies in place in time for the 2021/2022 Board Year Orientation.

DRAFT POLICIES APPROVED FOR PUBLIC CONSULTATION

As part of the College's policy review process that allows for feedback and consideration of additional perspectives which may impact final policy direction, the Board approved the posting of two draft policies for 60-day public consultation periods. The draft policies and feedback forms are available on OCP's [Consultations](#) web page.

Virtual Care Policy

In response to virtual care in pharmacy practice becoming an emerging area that is being facilitated by advances in technology, the College has drafted a new policy to outline the practice expectations for registrants providing care to patients using virtual approaches. The policy development was informed by a comprehensive review of pharmacy regulatory authorities across Canada and health professional regulators in Ontario, alongside a review of privacy legislation and guidance from external organizations.

Cross-Jurisdictional Pharmacy Services Policy

To clarify the expectations for the provision of pharmacy services to patients in jurisdictions outside of Ontario, the College has reviewed its [Prescriptions – Out of Country](#) policy and its [Out of Province Prescriptions](#) fact sheet, and combined the two into a new draft Cross-Jurisdictional Pharmacy Services policy.

LONG-TERM CARE POLICY RETIRED

Following a College review of the Standards for Pharmacists Providing Services to Licensed Long-Term Care Facilities (LTC Standards), the Board accepted the recommendation that the expectations outlined were sufficiently covered in other College standards, policies and guidelines. The Board approved retiring the LTC Standards since they have become redundant over time due to the introduction of more recent applicable standards, policies and regulations.

NEXT BOARD MEETING

The next regularly scheduled meeting will be held on June 14, 2021. Special Board meetings may be called at any time. Please see our website for information on upcoming Board meetings. Board meetings are open to the public and are typically held in the Board Chambers of the College at 483 Huron Street, Toronto, ON, M5R 2R4. Due to public health measures currently in place, Board meetings are being held virtually until further notice. If you plan to attend an in-person meeting or for more information, please contact Ms. Sarah MacDougall, Board and Committee Liaison at boardofdirectors@ocpinfo.com. Links for those who wish to observe a virtual meeting will be posted with meeting agendas. You can also follow highlights from the Board meetings via [Twitter](#).