



DATE:	Friday May 21, 2021 – 9:00 a.m.
SUBJECT:	Executive Committee Meeting
ATTENDEES:	Billy Cheung (Chair), David Breukelman (Vice-Chair), James Morrison, Christine Henderson, Siva Sivapalan
REGRETS:	
STAFF:	Nancy Lum-Wilson, Connie Campbell, Susan James, Angela Bates, Eduardo Vetere, Roslynn Thompson
LOCATION:	MS Teams

Mr. Cheung noted the members present and welcomed all to the meeting.

1. Approval of Agenda

Minor amendments were made to the order of the agenda.

A motion to approve the amended agenda was moved and seconded. The motion CARRIED.

2. Approval of Minutes

2.1 Minutes of March 9, 2021

A motion to approve the minutes of the March 9, 2021 Executive Committee Meeting was moved and seconded. The motion CARRIED.

3. Declaration of Conflict

Mr. Cheung asked for declarations of conflict. There were none.

4. Matters Arising from Previous Minutes

There were none.

5. For Preview

5.1 Briefing Note – Governance – Approval of Board Policies

The Briefing Note was presented for information. Mr. Breukelman provided information on the work undertaken by the Governance Committee and commended the Committee members on their diligence and commitment to completing the updated Board policies. A suggestion was made that during the June Board Meeting the policies not be presented within a consent agenda but rather be discussed as needed.

5.2 Briefing Note – Governance – Proposed By-law Amendments

The Briefing Note was presented for information.

5.3 Briefing Note – Chair’s Report for June 2021

The Briefing Note was presented for information.

5.4 Briefing Note – Registrar’s Report for June 2021

The Briefing Note was received for information.

6 Verbal Updates

6.1 June 2021 Board Meeting Agenda

The draft June 2021 Board agenda was shared and discussed.

Virtual Care Policy

Cross-Jurisdictional Services Policy

Restocking of Medical Assistance in Dying (MAiD) Drugs

Ms. James advised the Committee that the Briefing Notes expected for Virtual Care Policy and Cross-Jurisdictional Services Policy may not be presented at the Board meeting. Consultation on these policies ends this week and OCP expects to receive feedback from several organizations. Staff will assess the feedback and bring forward the policies for Board approval when complete.

Additionally, the Briefing Note – Restocking of Drugs used for Medical Assistance in Dying is complex and may be removed from the June Board agenda as information continues to emerge.

The verbal update was received for information. The Briefing Notes will be placed on the June 14, 2021 Board Agenda.

7 For Information

7.1 2021-2022 Board and Executive Committee Meeting Schedule

The Committee noted for information the future meeting dates as follows:

Executive Committee Thursday, March 3, 2022

Board of Directors Monday, March 21, 2022

Executive Committee Monday, May 30, 2022

Executive Committee Thursday, May 26, 2022 (alternate)

Board of Directors Monday, June 13, 2022

Executive Committee Monday, Sept 12, 2022

Board of Directors Monday, September 26, 2022

Board of Directors Tuesday, September 27, 2022

Executive Committee Monday, November 28, 2022

Board of Directors Monday, December 12, 2022

8 *In Camera*

Staff did not attend this portion of the meeting. No actions were provided by the Chair for inclusion in the minutes.

9 *Adjournment*

There being no further business, **at 12:00 p.m.**, a motion to adjourn the meeting was moved and seconded. The motion was **CARRIED**.

Roslynn Thompson
Executive Assistant to CEO/Registrar

Billy B. Cheung
Board Chair