



**Ontario College
of Pharmacists**

Putting patients first since 1871

**MINUTES OF MEETING
OF BOARD OF DIRECTORS
JUNE 24, 2021**

	Page
1. Noting Members Present	4
2. Declaration of Conflict	4
3. Approval of Agenda	4
4. For Decision	
4.1. Briefing Note – Governance Reforms - <i>Regulated Health Professions Act, 1991</i> and <i>Pharmacy Act, 1991</i>	4
5. Adjournment	8

THURSDAY, JUNE 24, 2021 – 8:30 A.M.
HELD VIA VIDEOCONFERENCE

Elected Members

Mr. Douglas Brown, Port Perry
Mr. Billy Cheung, Markham
Ms. Sara Ingram, North York
Mr. James Morrison, Burlington
Mr. Goran Petrovic, Kitchener
Ms. Tracey Phillips, Westport
Ms. Ruth-Ann Plaxton, Owen Sound
Mr. Mark Scanlon, Peterborough
Mr. Siva Sivapalan, Burlington

Dr. Lisa Dolovich, Dean, Leslie Dan Faculty of Pharmacy, University of Toronto
Dr. Andrea Edginton, Hallman Director, School of Pharmacy, University of Waterloo

Members Appointed by the Lieutenant-Governor-in-Council

Mr. Stephen Adams, London
Mr. Randy Baker, Toronto
Mr. David Breukelman, Burlington
Ms. Christine Henderson, Toronto
Ms. Elnora Magboo, Brampton
Mr. Rick Phillips, London
Ms. Cindy Wagg, Oakville
Ms. Devinder Walia, Etobicoke
Mr. Rick Webster, Minesing

Regrets:

Mr. Gene Szabo, Kanata
Ms. Tammy Cotie, Brockville

Staff present

Ms. Nancy Lum-Wilson, CEO/Registrar
Ms. Connie Campbell, Director, Corporate Services
Ms. Angela Bates, Director, Conduct
Ms. Susan James, Director, Quality
Ms. Sharlene Rankin, Interim Board & Committee Liaison

Mr. Cheung welcomed everyone to the meeting. Directors were informed of the virtual meeting platform features and that votes will be registered and recorded using the voting features within the program.

Public Director Cindy Wagg was welcomed to the Board as she received her Order in Council in June. She was invited to address the Board.

1. Noting Members Present

Member attendance was noted. Ms. Cotie and Mr. Szabo sent regrets.

2. Declaration of Conflict

Several attendees declared conflict in the review of the governance reform item involving proposal of equal number of elected (professional) and public directors and elimination of academic appointments or rotation of non-voting academic members from schools of pharmacists and schools of pharmacy technicians. These were: Ms. Ingram, Mr. Brown, Ms. Plaxton, Mr. Scanlon, Mr. Petrovic and the two academic members, Dr. Dolovich and Dr. Edginton.

The Chair noted that the discussion for this item will be held at the end of the meeting so that any member in conflict due to affiliations with academic institutions can remove themselves from the meeting.

3. Approval of Agenda

A motion to approve the amended agenda was moved and seconded. **The motion CARRIED.**

4. For Decision

4.1 Briefing Note – Governance Reforms - *Regulated Health Professions Act, 1991* and *Pharmacy Act, 1991*

Ms. Lum-Wilson introduced the briefing note on Governance Reforms. The Ministry of Health is seeking input regarding opportunities for governance reforms under the *Regulated Health Professions Act, 1991* (RHPA) by June 30, 2021. The College is seeking direction on whether the Board continues to support the previously approved principles for governance modernization and if there is support to further strengthen the proposals to align with governance best practices. Government focus is on burden reduction, increased efficiency of College operations and to enable timely response to emerging needs.

The Chair recommended that each individual proposal be brought forward for clarification and debate followed by a single motion in support of the decisions reached. As discussion progressed, it was decided that each proposal would have its own motion.

Proposal 1:

- **Continue to support reduction in Council size**
- **Specifically, 8 -12 Directors in the legislation**
- **OCP to recruit to maximum numbers (6:6)**
- **Executive Committee is eliminated**

The Board debated the proposal and supported the reduction in size and elimination of the Executive Committee. The Board also stressed the importance of the implementation of this proposal in conjunction with the full separation of the Board from the statutory committees, recognizing the additional burden on fewer Board members to meet the current statutory requirements of committee participation.

The Board also noted the need for gradual implementation to minimize disruption; as well as the need for continued diversity on the Board and opportunity for engagement with the committees.

The motion: The Board continues to support reduction in Board size, specifically 8-12 Directors in the legislation, and that the Executive Committee be eliminated. The motion was moved and seconded. **The motion CARRIED** with two votes against.

Proposal 3:

- **Separation of Board and Statutory Committees**

The Board again noted the need to ensure Government implementation of this recommendation in order to support a reduction in Board size. Following discussion, a motion was put forward.

The motion: The Board continues to support separation of Board and statutory committees. The motion was moved and seconded. **The motion CARRIED.**

Proposal 4:

- **Competency based Board**
- **Move to an appointment based model or maintain current model of competency based elections.**

Ms. Lum-Wilson provided background on this proposal. She noted an additional consideration to be brought forward to the Ministry; a desire for alignment of professional and public members and consistency in criteria for appointments.

The Board noted limited voter turnout for Board elections and possible disengagement of registrants with an appointment based model. In addition, concerns were raised that appointments may result in perceptions of the College controlling its Board, over-representation of academics and senior corporate managers, and undue influence from a small circle of individuals.

Following the discussion, a motion was put forward to support the current model and seek reinforcement of alignment of competencies for public directors.

The motion: The Board continues to support maintaining the current model of competency based elections of professional directors, and aligning competencies for public directors. The motion was moved and seconded. **The motion CARRIED** with two votes against.

Proposal 5:

- **Nomenclature change**

In response to a question, Ms. Lum-Wilson clarified that the Board has already implemented these changes within the by-laws, however within this proposal, the Board is voting on the proposed language changes within the RHPA.

Following discussion, a motion was put forward.

The motion: The Board continues to support nomenclature change to “Board” and “Registrants.” The motion was moved and seconded. **The motion CARRIED.**

Proposal 6:

- **Separate Discipline Tribunal**

Ms. Lum-Wilson provided background on this proposal and noted that the College of Physicians and Surgeons of Ontario (CPSO) has recently moved to this model of a separate discipline tribunal for physicians, in a separate location from the college, incorporating administrative law expertise into the tribunal. The Board is asked to vote on whether they support this in principle, noting that further development of this proposal will occur in consultation with the other Health Profession Regulators of Ontario (HPRO) colleges and the government.

Several concerns were raised regarding this model, including obligations of the College, costing, and the tribunal acting as a government agency. The Board requested more information regarding what is not currently working and how this can be improved within the new model, before bringing back this option for further discussion.

Following clarifying questions and debate, a motion was put forward.

The motion: The Board supports the concept of a separate discipline tribunal. None in favour at this time. The motion did not carry.

Proposal 7:

- **Flexibility to determine whether or not an investigation is required for complaints.**

Ms. Lum-Wilson summarized this consideration as a necessary tool for right-touch, risk-based regulation. Ms. Bates provided background regarding the College’s need for discretion, and noted that this proposal is consistent with the recommendations in Justice Goudge’s report entitled “Report to Ontario Ministry of Health and Long-Term Care Re: [Medical Liability Review](#) (Dec 2017).

Following discussion, a motion was put forward.

The motion: The Board is in support of increasing flexibility to determine whether or not an investigation is required for complaints. The motion was moved and seconded. **The motion CARRIED.**

The Chair thanked everyone for their participation in the discussion. Those members identified as conflicted left the meeting. Quorum was confirmed.

Proposal 2:

- **Continue to support 50/50 balance**
 - **Eliminate Academic appointments;**
- OR**
- **Rotate non-voting members with 1 from school of Pharmacists and 1 from school of Pharmacy Technicians**

Ms. Lum-Wilson introduced this final proposal. Ms. James also provided background regarding the number of academic schools in Ontario.

The Board discussed and continues to support a 50/50 balance between professional and public directors, which is the current model for the OCP Board, with the exception of the additional two academic appointments required through statute.

The Board noted the need to ensure engagement with academic representatives through other means should the decision be made to eliminate representation on the Board. Ms. Lum-Wilson noted that academic engagement is already incorporated within College processes and will continue to be included within advisory groups to ensure their input is captured. It was noted that advisory level engagement will achieve broader, more robust feedback. It was proposed for consideration that academic experience/teaching/assisting could be added as a subset of Board competencies for recruitment in future.

Following discussion, a motion was put forward.

The motion: The Board continues to support 50/50 balance of elected (professional) and public directors, and is in favour of eliminating academic appointments (incorporating academic participation in advisory groups). The motion was moved and seconded. **The motion CARRIED.**

The Chair thanked everyone for attending. The Board of Directors to reconvene on September 20, 2021.

5. Motion of Adjournment

There being no further business, **at 11:47 a.m., a motion to adjourn the meeting was moved and seconded. The motion CARRIED.**

Sharlene Rankin
Interim Board & Committee Liaison

Billy B. Cheung
Board Chair