



**Ontario College  
of Pharmacists**

Putting patients first since 1871

**MINUTES OF A MEETING  
OF BOARD OF DIRECTORS**

**APRIL 27, 2022**

**6:00PM**

- 1. Noting Members Present**
- 2. Declaration of Conflict**
- 3. Approval of Agenda**
- 4. Appointment of Registrar and CEO– *In Camera***
  - 4.1 - Search Committee Terms of Reference – November 2021
  - 4.2 - Registrar & CEO Job Description – February 2022
  - 4.3 - Boyden Report – Recruitment Process
  - 4.4 - Candidate Resume – to be posted 30 minutes before the meeting
  - 4.5 - Candidate Self-Assessment – to be posted 30 minutes before the meeting
  - 4.6 - Communication Brief respecting announcement of appointment
- 5. Adjournment**

**WEDNESDAY, APRIL 27, 2022 – 6:00 P.M.  
HELD VIA VIDEOCONFERENCE**

**Elected Members:**

Mr. Douglas Brown, Port Perry  
Mr. Billy Cheung, Markham  
Ms. Sara Ingram, North York  
Mr. James Morrison, Burlington  
Mr. Goran Petrovic, Kitchener  
Ms. Tracey Phillips, Westport  
Ms. Ruth-Ann Plaxton, Owen Sound  
Mr. Siva Sivapalan, Burlington  
Mr. Wilfred Steer, Sudbury

Dr. Lisa Dolovich, Dean, Leslie Dan Faculty of Pharmacy, University of Toronto  
Dr. Andrea Edginton, Hallman Director, School of Pharmacy, University of Waterloo

**Members Appointed by the Lieutenant-Governor-in-Council:**

Mr. Stephen Adams, London  
Mr. Randy Baker, Toronto  
Mr. David Breukelman, Burlington  
Ms. Christine Henderson, Toronto  
Ms. Elnora Magboo, Brampton  
Mr. Dan Stapleton, Toronto  
Mr. Gene Szabo, Kanata  
Ms. Cindy Wagg, Oakville  
Ms. Devinder Walia, Etobicoke  
Ms. Adrienne Katz, Toronto

**Staff present:**

Ms. Susan James, Acting Registrar & Director, Quality  
Ms. Connie Campbell, Interim Chief Operating Officer & Director, Corporate Services

**Guests:**

Mr. Michael Naufal, Boyden Executive Search and Consulting  
Mr. Collin Ritch, Boyden Executive Search and Consulting

## 1. Noting Members Present

Member attendance was noted.

## 2. Declaration of Conflict

Mr. Cheung asked for declarations of conflict. There were none.

## 3. Approval of Agenda

A motion to approve the agenda was moved and seconded. **The motion CARRIED.**

## 4. Appointment of Registrar and CEO – *In Camera*

As a result of the *in camera* discussion, the following motions were brought forward:

### MOTION 1:

**That the Board of Directors approve the appointment of Shenda Tanchak as Registrar and CEO of the Ontario College of Pharmacists effective May 30, 2022.**

**This motion was moved and seconded. The motion CARRIED.**

### MOTION 2:

**That, effective May 30, 2022, the Acting Registrar appointment for Susan James, is rescinded.**

**This motion was moved and seconded. The motion CARRIED.**

### MOTION 3:

**That, effective May 30, 2022, the Interim Chief Operating Officer appointment for Connie Campbell is rescinded.**

**This motion was moved and seconded. The motion CARRIED.**

## 5. Adjournment

There being no further business, **at 7:34 p.m., a motion to adjourn the meeting was moved and seconded. The motion CARRIED.**

**Billy B. Cheung  
Board Chair**