



**Ontario College
of Pharmacists**

Putting patients first since 1871

**MINUTES OF A MEETING
OF BOARD OF DIRECTORS**

APRIL 27, 2022

6:00PM

- 1. Noting Members Present**
- 2. Declaration of Conflict**
- 3. Approval of Agenda**
- 4. Appointment of Registrar and CEO– *In Camera***
 - 4.1 - Search Committee Terms of Reference – November 2021
 - 4.2 - Registrar & CEO Job Description – February 2022
 - 4.3 - Boyden Report – Recruitment Process
 - 4.4 - Candidate Resume – to be posted 30 minutes before the meeting
 - 4.5 - Candidate Self-Assessment – to be posted 30 minutes before the meeting
 - 4.6 - Communication Brief respecting announcement of appointment
- 5. Adjournment**

**WEDNESDAY, APRIL 27, 2022 – 6:00 P.M.
HELD VIA VIDEOCONFERENCE**

Elected Members:

Mr. Douglas Brown, Port Perry
Mr. Billy Cheung, Markham
Ms. Sara Ingram, North York
Mr. James Morrison, Burlington
Mr. Goran Petrovic, Kitchener
Ms. Tracey Phillips, Westport
Ms. Ruth-Ann Plaxton, Owen Sound
Mr. Siva Sivapalan, Burlington
Mr. Wilfred Steer, Sudbury

Dr. Lisa Dolovich, Dean, Leslie Dan Faculty of Pharmacy, University of Toronto
Dr. Andrea Edginton, Hallman Director, School of Pharmacy, University of Waterloo

Members Appointed by the Lieutenant-Governor-in-Council:

Mr. Stephen Adams, London
Mr. Randy Baker, Toronto
Mr. David Breukelman, Burlington
Ms. Christine Henderson, Toronto
Ms. Elnora Magboo, Brampton
Mr. Dan Stapleton, Toronto
Mr. Gene Szabo, Kanata
Ms. Cindy Wagg, Oakville
Ms. Devinder Walia, Etobicoke
Ms. Adrienne Katz, Toronto

Staff present:

Ms. Susan James, Acting Registrar & Director, Quality
Ms. Connie Campbell, Interim Chief Operating Officer & Director, Corporate Services

Guests:

Mr. Michael Naufal, Boyden Executive Search and Consulting
Mr. Collin Ritch, Boyden Executive Search and Consulting

1. Noting Members Present

Member attendance was noted.

2. Declaration of Conflict

Mr. Cheung asked for declarations of conflict. There were none.

3. Approval of Agenda

A motion to approve the agenda was moved and seconded. **The motion CARRIED.**

4. Appointment of Registrar and CEO – *In Camera*

As a result of the *in camera* discussion, the following motions were brought forward:

MOTION 1:

That the Board of Directors approve the appointment of Shenda Tanchak as Registrar and CEO of the Ontario College of Pharmacists effective May 30, 2022.

This motion was moved and seconded. The motion CARRIED.

MOTION 2:

That, effective May 30, 2022, the Acting Registrar appointment for Susan James, is rescinded.

This motion was moved and seconded. The motion CARRIED.

MOTION 3:

That, effective May 30, 2022, the Interim Chief Operating Officer appointment for Connie Campbell is rescinded.

This motion was moved and seconded. The motion CARRIED.

5. Adjournment

There being no further business, **at 7:34 p.m., a motion to adjourn the meeting was moved and seconded. The motion CARRIED.**

**Billy B. Cheung
Board Chair**