



<b>DATE:</b>	Monday, March 9, 2022 – 9:30 a.m.
<b>SUBJECT:</b>	Executive Committee Meeting
<b>ATTENDEES:</b>	Billy Cheung (Chair), James Morrison (Vice Chair), Sara Ingram, Christine Henderson, Dan Stapleton
<b>REGRETS:</b>	
<b>STAFF:</b>	Susan James, Connie Campbell, Angela Bates, Stephenie Summerhill
<b>LOCATION:</b>	MS Teams

Call to order 9:31 a.m. The Chair noted the members present and welcomed all to the meeting.

## 1. Land Acknowledgment

The Chair opened the meeting with a land acknowledgement as a demonstration of recognition and respect for Indigenous peoples.

## 2. Approval of Agenda

There was a motion to approve the agenda; all were in favour; the motion **CARRIED**.

## 3. Approval of Minutes

### 3.1 Minutes of November 29, 2021 Meeting

**A motion to approve the minutes as presented was moved and seconded. The motion CARRIED.**

## 4. Declaration of Conflict

The Chair asked if any member of the Committee had any conflicts to declare. None were declared.

## 5. Matters Arising from Previous Minutes

There were none.

## 6. For Discussion

### 6.1 Briefing Note – 2022 Screening Committee Appointment

Mr. Cheung reviewed the process in selecting the Screening Committee and presented the briefing note. Before approving the suggested roster, the Executive Committee discussed various items that have not yet been established such as term of office, and the specific skillset or competence desired for both the Lay Committee Appointees and Board appointees appointed to the Screening Committee. It was suggested for next year, that the Governance Committee review and consider additional guidance on the requirements for proposed appointees to the Screening Committee.

The Committee discussed the proposed appointments for the 2022 Screening Committee and was in agreement with reappointing the members from last year.

**A motion to recommend the proposed committee appointees was moved and seconded. The motion CARRIED.**

## **7. For Discussion**

### **7.1 Briefing Note – Chair’s Report for March 2022**

- December 2021 Board Meeting Evaluation

Mr. Cheung provided an update on the meetings he attended and noted that the report will be updated before coming to the Board in March. The Committee reviewed and noted the positive feedback on the December Board meeting evaluation and discussed the value of continuing to use a virtual lunchroom to allow for Board Directors to interact with each other casually in private during breaks and lunch. It was determined that the virtual lunchroom would remain available.

Further, the committee was informed that the 2022 board skills inventory survey would be circulated following the March Board meeting. This year the goal was to revise the questions to improve objectivity with the results being used to draft the 2022 Director Profile/Profiles to highlight the gaps in skills and experience which will be sought in the upcoming Board recruitment.

Lastly, it was noted by Mr. Cheung that along with the regular meeting evaluation and the skills inventory survey, the Chair semi-annual evaluation will be circulated following the March board meeting.

### **7.2 Briefing Note – Acting Registrar’s Report for March 2022**

The Briefing Note was presented for information. Ms. James provided a verbal update of the highlights of the report including the Ministry proceeding with regulatory approval for Point of Care Testing, the introduction of Bill 88, Working for Workers Act, the completion of the 2021 College Performance Measurement Framework (CPMF) reporting tool and Health Profession Regulators of Ontario’s (HPRO) continued work on responding to the Ministry’s consultation on Governance Reform and Regulatory Modernization.

## **8. March Board Meeting Agenda and Available Materials – FYI**

### **8.1 March 2022 Board Meeting Agenda**

The Committee was provided an overview of the agenda and Ms. James and Ms. Campbell informed the Committee of the presentations that will be coming forward at the March 21 Board of Directors meeting.

It was highlighted that the Board would be receiving the 2021 Audited Financial Statements from Tinkham and Associates, the draft Equity, Diversity & Inclusion (EDI) Commitment Statement for approval as well as the College performance scorecards.

It was noted that the originally planned briefing note on Cross Jurisdictional Practice Agreement would not be ready for the March board meeting due to delays at NAPRA and would be brought back for discussion at a future meeting.

Lastly, due to scheduling conflicts, it was determined that the September board meeting would need to be rescheduled from September 26-27, 2022, to earlier in the month. It was agreed that the Board of Directors would be canvassed for their availability September 12-13, 2022 following this meeting.

Before moving the meeting in camera, the Executive Committee was informed that the Board of Directors would be canvassed at the end of March to determine their comfort and readiness with resuming board meetings in person as well as resurrecting the social functions typically hosted by the College for the Board of Directors. The College will also be looking into technology solutions to enable effective hybrid models for board and committee meetings.

### **9. *In Camera – Executive Coaching***

A motion to move the meeting in camera at 11:38 a.m. was moved and seconded. The motion **CARRIED**.

Susan James, Connie Campbell and Angela James attended the first portion of the in camera meeting with the Executive Committee and then the Executive Committee finished the in camera session without the leadership team.

### **10. Adjournment**

There being no further business, **at 12:40 p.m.**, a motion to adjourn the meeting was moved and seconded. The motion was **CARRIED**.

**Stephenie Summerhill**  
**Executive Assistant to the CEO & Registrar**

**Billy B. Cheung**  
**Board Chair**