

## **‘Narcotics Secured in a Time-Delayed Safe’ Sign – Frequently Asked Questions for Designated Managers**

### **I already have public signage indicating my pharmacy uses a time-delayed safe. Do I need to replace it with College-approved signage?**

Community pharmacies are required to prominently display College-approved signage at each public entrance to the pharmacy and in or adjacent to the dispensary to support a consistent, unified approach. Additional existing signage indicating the use of a time-delayed safe may be used alongside the required College-approved signage.

### **Will the College subsidize the cost of printing signs?**

As with complying with any other operational standard or policy, pharmacies are responsible for the cost of printing the ‘Narcotics Secured in a Time-Delayed Safe’ signs.

### **Why are there different sign sizes?**

Two different sign sizes are available for download – 11”x17” and 8.5”x11”. The 11”x17” sign is to be used for posting at each public entrance. This larger sign supports visibility, deterring would-be robbers from entering the premises. Designated Managers can choose to display either the 11”x17” sign or the smaller 8.5”x11” sign in or adjacent to the dispensary area. In recognition of space limitations in or around a pharmacy’s dispensary, the smaller 8.5”x11” sign option is provided.

### **Do I need to post both English and French versions of the sign?**

Some community pharmacies may have internal policies that require communication, including public signs, to be posted in both English and French. If this is the case, follow your pharmacy’s internal policies and post both English and French versions of the sign. In the absence of any internal policy, consider the community you serve and which language may be the most appropriate to display.

At a minimum, all community pharmacies are required to clearly display the ‘Narcotics Secured in a Time-Delayed Safe’ sign (in either English or French) at each public entrance and in or adjacent to the dispensary area. These expectations are outlined in the [Designated Manager – Required Signage in a Community Pharmacy Policy](#).

### **Why is the College not providing time-delayed safe signs?**

The College is making time-delayed safe signage available to download from its website. Digital signs can be accessed and downloaded instantly, making College-approved signage available to all community pharmacies simultaneously. This supports a unified, consistent approach.

### **Where can I find more information on how to print and post the time-delayed safe sign?**

Designated Managers can refer to the [printing and posting requirements on the College website](#). This document provides clear steps on how to download, print and post the ‘Narcotics Secured in a Time-Delayed Safe’ sign.