



DATE:	Monday, November 27, 2023, 9:29am – 12:00pm
SUBJECT:	Executive Committee Meeting
ATTENDEES:	James Morrison (Chair), Sara Ingram, Christine Henderson, Siva Sivapalan, Adrienne Katz
REGRETS:	N/A
STAFF:	Shenda Tanchak, Susan James, Angela Bates, Stephenie Summerhill
LOCATION:	Microsoft Teams

1. Welcome & Land Acknowledgement

James Morrison called the meeting to order at 9:29am, and Shenda Tanchak opened the meeting with a land acknowledgement.

2. Declaration of Conflict of Interest

No conflicts were declared.

3. Approval of Minutes

The Committee approved the minutes of the meeting held September 5, 2023.

4. Chair's Report for December 2023

James Morrison presented his report. The Committee acknowledged the meeting evaluation report and noted that Public Directors, Christine Henderson and Devinder Walia should be recognized for the extraordinary amount of time they have been putting into college activities and their commitment to volunteer is much appreciated.

It was also noted that starting in March 2024, Board meetings will no longer be offered in a hybrid format. From time to time, the Board may meet electronically, but otherwise, only those in attendance will be able to participate. The meetings will be broadcast for those who wish to observe.

5. Registrar's Report for December 2023

Shenda Tanchak provided an update on a variety of operational and strategic projects.

6. December 2023 Board Meeting Agenda

The Executive Committee reviewed the December Board meeting agenda and noted that the business of the meeting would conclude at 2:30pm to allow for a board workshop session on the 8 behaviours and how the board works together.

There are a few items coming forward for decision at this meeting including the Equity, Diversity and Inclusion Strategy, 2024 Budget, the proposed College Performance Scorecard 2024 and a By-Law amendment to permit the Drug Preparation Premises Committee to meet in panels.

7. 2024 Staff Salary increase

The Executive Committee approved increase of the compensation budget by 3.5% in 2024, in keeping with the consumer price index.

8. Adjournment

There being no further business, James Morrison called the meeting to a close at 10:46am.

Stephenie Summerhill
Executive Assistant to the Registrar & CEO

James Morrison
Board Chair