



DATE:	Monday, March 4, 9:30am – 11:23am
SUBJECT:	Executive Committee Meeting
ATTENDEES:	James Morrison (Chair), Sara Ingram (Vice-Chair), Adrienne Katz, Siva Sivapalan
REGRETS:	
STAFF:	Shenda Tanchak, Susan James, Angela Bates, Vera Patterson
LOCATION:	Microsoft Teams

1. Welcome & Land Acknowledgement

The Chair called the meeting to order at 9:30am, and Siva Sivapalan offered a land acknowledgement.

2. Declaration of Conflict of Interest

No conflicts were declared.

3. Approval of Minutes

Motion:

THAT: The Executive Committee approve the minutes of the November 27, 2023 Executive Committee meeting as presented.

Moved: S. Ingram

Seconded: A. Katz

Motion carried.

4. Items Coming to March 2024 Board Meeting

With the help of the Management Team, the Registrar gave an overview of the items to be brought before the Board of Directors on March 25, 2024.

A general discussion of the items ensued.

5. Appointment of the 2024 Screening Committee

The Committee discussed the Screening Committee appointees with the Chair flagging that, given the compositional requirements of the Screening Committee, there may be a future in which there is no registrant on the Screening Committee.

ACTION: The Registrar will ensure this item is taken into consideration in the Governance Review Project from which Terms of Reference will be comprised for each Committee.

Motion:

THAT the Executive Committee recommend to the Board that the 2024 Screening Committee be appointed as presented.

Moved: Siva Savaplan

Seconded: Adrienne Katz

Motion: Carried

As a director cross-appointed to the Screening Committee, Sara Ingram identified a conflict of interest and abstained from voting.

6. Update on Actions in Response to Increasing Pharmacy Environmental Pressures (for information)

A general discussion ensued outlining some elements of a conversation which will take place at the March 25th Board meeting where Board Directors will consider the types of oversight required to decrease environmental pressures on Pharmacists.

7. Registrar 2024 Goals

The Registrar provided an overview of her 2024 community engagement goals.

ACTION: The Registrar's Report will return to detailing college staff outreach activities.

ACTION: An update on how the College measures OCP ability to comply with our promises to all system partners in the Service Charter which launched in January.

8. Adjournment

There being no further business the Chair adjourned the meeting at **11:23am**.

James Morrison
Board Chair

Vera Patterson
Governance Coordinator