



**MINUTES OF A
VIRTUAL
BOARD OF DIRECTORS MEETING
HELD IN TORONTO, ONTARIO
FRIDAY AUGUST 9, 2024
9:30 A.M. TO 3:00 P.M.**

OCP Board of Directors

Jennifer Antunes
Randy Baker
Connie Beck
Douglas Brown
Lisa Dolovich
Billy Cheung
Andrea Edginton
Jean-Pierre (JP) Eskander
Andrea Fernandes
Sara Ingram (Vice-Chair)
Adrienne Katz
Nadirah Nazeer
Elnora Magboo
Stephen Molnar
James Morrison (Chair)
Siva Sivapalan
Wilfred Steer
Cindy Wagg
Devinder Walia
Shari Wilson

Regrets

Dan Stapleton
Andrea Edgington

Management

Shenda Tanchak, Registrar and CEO
Angela Bates, Director, Conduct
Thomas Custers, Director, Corporate Services
Susan James, Director, Registration and Quality
Todd Leach, Director, Communications and Knowledge Mobilization
Katya Masnyk, Director, Policy, Engagement and Strategy Implementation
Greg Purchase, Manager, Registration
Sandra Winkelbauer, Special Projects Manager

Staff

Vera Patterson, Governance Coordinator
Sharlene Rankin, Executive Assistant to the Directors
Stephenie Summerhill, Executive Assistant to Registrar and CEO

Guest

Erica Richler, Steinecke Maciura, Leblanc

The meeting was called to order at 9:31 a.m. The Chair, James Morrison, welcomed all Board Directors, staff and observers, and congratulated Siva Sivapalan and Wilf Steer on their re-elections. He further announced that Simon Boulis was elected to serve a 3-year term beginning in September.

1. Land Acknowledgement

Elnora Magboo started the meeting with a land acknowledgement.

The Chair acknowledged that three new motions had been brought to his attention, each requesting the addition of items to the agenda.

The Board was informed that Jennifer Antunes withdrew her motion with the understanding that it will be returned to the board for consideration in December with the full benefit of staff analysis.

2. Declaration of Conflict

The Chair acknowledged the various professional environments represented by the Board directors before drawing attention to item 18.2 Corporate Influence on Pharmacists/Patient Safety which included a brainstorming session. The Chair advised that he did not consider directors to be in conflict during the discussion and counselled directors to use their own judgement on the matter. No conflicts of interest were declared.

NEW MOTIONS:

Siva Sivapalan requested that his colleagues consider adding the following motions to the Board agenda:

Motion: THAT the Board extend its warmest thanks to the most honorable Billy Cheung for the skill and distinction with which he has executed the role of Director, Chair and mentor not only to myself (Siva Sivapalan) but many others that sit around us today. That we thank him for the cordial and wise exercise of his authority over the last eight years. The motion is in particular appreciation of his fairness and tolerance as Chair in dealing with all members of this council and that we unite in wishing him a happy retirement from the Board.

Moved by: Siva Sivapalan
Seconded: Doug Brown
Defeated

Motion: THAT the interim governance committee chair (or designate) provide the board with an update regarding an alleged conflict of interest respecting Sara Ingram, any substantive procedural differences which may have arisen in the process of the governance committee making determinations (if they have been made) regarding the alleged conflicts of interest of Siva Sivapalan and Sara Ingram.

Moved by: Siva Sivapalan
Seconded by: Cindy Wagg
Carried

The item will be added to the agenda at the end of the meeting.

3. Registrar's Report – For Information

Shenda Tanchak, Registrar and CEO provided an update on the Expansion of Scope consultation undertaken by the Ministry of Health, including that she anticipated the consultation questions to be posted on the Regulatory Registry for 45 days beginning mid- to late- August. An update was also provided on three Town Halls which took place in August and were attended by 301 individuals. Lastly, an introduction to the Employee Engagement Results was provided. Preliminary data shared indicated that the participation rate was 90% - up by 6% from 2023. The full report will be shared with the Board in September.

4. Human Rights Policy – For Decision

Katya Masnyk, Director of Policy, Engagement and Strategy Implementation asked the Board to consider a Human Rights Policy to consolidate the College's expectations of registrants concerning practising pharmacy in compliance with federal and provincial Human Rights legislation.

Motion: THAT the board approve the Human Rights policy, as presented, with additional emphasis on terminating patient relationship policy.

Moved by: Billy Cheung

Seconded by: Cindy Wagg

Defeated

There was support, in principle, for the Policy creating opportunity for staff to revise the policy to strengthen the link between existing policy for terminating patient relationship including discrimination toward pharmacy professionals

5. Emergency Assignment Class of Registration Policy – For Decision

Susan James, Director, Registration and Quality will ask the Board to approve the Opening and Closing the Emergency Assignment Class(es) of Registration Policy, which sets out the criteria the Board must consider before declaring that there are emergency circumstances in place to warrant the issuance of certificates of registration as pharmacists (emergency assignment) and/or pharmacy technicians (emergency assignment).

The policy provides that from the date of resolution, Pharmacists with 3 months to transition to another level of certification and Pharmacist Technicians, for whom an internship certificate is not currently available, 12 months to transition to full certification.

Motion: THAT the Opening and Closing the Emergency Assignment Class(es) of Registration Policy is approved.

Moved by: Siva Sivapalan

Seconded by: Wilf Steer

Carried

Motion: THAT the Emergency Assignment Class(es) certificates of registration are closed, effective immediately.

Moved by: Doug Brown

Seconded by: Shari Wilson

Carried

6. Governance Committee Update – For Information

Interim Chair, Ravil Veli reported that the Governance Committee received the Independent Investigator's Report, agreed with its findings and accepts that no further action is required.

Motion: THAT the interim governance committee chair (or designate) provide the Board with an update regarding an alleged conflict of interest regarding Sara Ingram, any substantive procedural differences which may have arisen in the process of the governance committee making determinations (if they have been made) regarding the alleged conflicts of interest of Siva Sivapalan and Sara Ingram.

MOTION: THAT all investigation report attachments and interview recordings be shared with the Board.

Moved by: JP Eskander

Seconded by: Cindy Wagg

Carried

Connie Beck tabled a motion to go in camera which was seconded by Siva Sivapalan.

Connie withdrew her motion and requested that the Board add an item to the agenda as follows:

MOTION: THAT all investigation report attachments and interview recordings and the June 10th recording of the Governance Committee meeting be shared with the Board.

Moved by: Connie Beck

Seconded by: Devinder Walia

Carried

Pursuant to OCP by laws, 2/3 of the Directors were required to add the motion to the agenda.

Moved by: Connie Beck

Seconded by: Devinder Walia

Carried.

The Chair determined that a Special Meeting of the Board will be called to provide Directors with the opportunity to consider the *in camera* agenda items.

7. Adjournment

There being no further business, at 3:05p.m. the meeting ended.

Vera Patterson
Governance Coordinator

James Morrison
Board Chair