



<b>DATE:</b>	Wednesday September 4, 2024 - 9:30am
<b>SUBJECT:</b>	Executive Committee Meeting
<b>ATTENDEES:</b>	James Morrison (Chair), Sara Ingram (Vice-Chair), Adrienne Katz, Siva Sivapalan, Randy Baker
<b>REGRETS:</b>	
<b>STAFF:</b>	Susan James, Angela Bates, Christian Guerette, Vera Patterson
<b>LOCATION:</b>	Microsoft Teams

## 1. Welcome & Land Acknowledgement

The Chair called the meeting to order at 9:30am and offered a land acknowledgement.

## 2. Declaration of Conflict of Interest

No conflicts were declared.

## 3. Approval of Minutes

Motion: **THAT** The Executive Committee approve the minutes of the Executive Committee meetings as presented.

Moved: James Morrison

Seconded: Siva Sivapalan

Motion: Carried

## 4. Items Coming to September 2024 Board Meeting

With the help of the Management Team, the Acting Registrar gave an overview of the items to be brought before the Board of Directors on September 15 and 16<sup>th</sup> Board Meeting.

## 5. Human Resources

Manager, Human Resources, Penny Galanis went *in camera* with the committee to discuss a personnel issue.

## 6. Adjournment

There being no further business the Chair adjourned the meeting at 11:00am.