

MARCH 2025

BOARD MEETING

As recorded at the Board of Directors' regularly scheduled meeting held on March 24th, 2025. This meeting was hosted in-person at the College and virtually via MS Teams.

BOARD DECISIONS

The Board discussed and made decisions on the following items:

BOARD DEFERS REGULATORY DECISIONS ON PPNs UNTIL GOVERNMENT APPROACH IS CONFIRMED

The Board voted to defer any regulatory decisions on Preferred Provider Networks (PPNs) until its June 2025 meeting to give the provincial government time to provide clarity on its approach to PPNs. The deferral recognizes that the PPN issue is bigger than pharmacy and that it touches several different government ministries, industries, professions and even regulatory priorities. Deferring a decision until the government has determined its next steps strengthens the Board's ability to serve the public interest and ensure that it is making the best possible decisions on the appropriate regulatory interventions. More details about the decision to defer can be found in this [news post](#).

The materials supporting the agenda item that was deferred can be found starting on page 273 of the [Board materials package](#). It is important to note that any decision the Board makes related to draft policies, standards or the Code of Ethics will be subject to an open consultation prior to their final approval.

FIVE DOCUMENTS RESCINDED AS PART OF POLICY REFRESH WORK

The Board was presented with the outcomes of a policy refresh that aims to make it easier for registrants to know and understand College expectations for the practice of pharmacy, the provision of patient care and the operation of pharmacies. As part of that policy refresh, the Board approved rescinding five policy documents related to

guidance that is temporary, duplicated in legislation or is provided in other OCP documents. As of April 1, 2025, the following will be rescinded and no longer in effect:

- Providing COVID-19 Services in Community Pharmacies – Guidance
- Prescribing and Providing Controlled Substances during the Coronavirus Pandemic – Guidance
- Designated Manager – Required Signage in a Community Pharmacy Policy – Policy
- Designated Manager – Professional Supervision of Pharmacy Personnel Policy – Policy
- Cannabis Position Statement – Position Statement

This change will be communicated to registrants and the public through the College's normal channels. Further details are available starting on page 37 of the [Board materials package](#).

COLLEGE PERFORMANCE DASHBOARD TARGETS APPROVED FOR 2025

The Board reviewed results from the 2024 College Performance Dashboard, and approved targets for the coming year. The College Performance Dashboard reports on how well the College is tracking toward its annual targets and trends on key monitoring measures. Produced on a quarterly basis and released at each scheduled Board meeting, the Dashboard is a valuable accountability and quality improvement tool for the College. The 2025 College Dashboard has 36 measures, 18 of which are performance measures—12 are tied to the 2025 Operational Plan and six are related to the College continuously improving its core work or maintaining its current performance. Further details on the College Performance Dashboard can be found starting on page 189 of the [Board materials package](#).

AUDITED FINANCIAL STATEMENTS APPROVED

Following the recommendation of the Finance and Audit Committee (FAC), the Board approved the College's 2024 Audited Financial Statements as prepared by Tinkham LLP Chartered Professional Accountants. A copy of the Audited Financial Statement is available starting on page 259 of the [Board materials package](#).

APPOINTMENT OF THE 2025 SCREENING COMMITTEE

Each year the Board appoints a Screening Committee to screen applicants for competency prior to running for election to the Board and being appointed to College committees. As per By-Laws, the Committee comprises a Chair, two additional Directors of which one or more shall be a Public Director, and two or more Lay Committee Appointees. Based on a recommendation from the Executive Committee, the Board approved the reappointment of Lay Committee Appointees Megan Sloan and the appointment of Jennifer Shin, as well as the appointment of public Director Danny Paquette and elected Director Victor Wong. Additionally, Siva Sivapalan was appointed Chair of the Governance Committee. Details are available starting on page 316 of the [Board materials package](#).

APPOINTMENT OF 2025 SEARCH COMMITTEE

The Board approved the appointment of a Search Committee to select the College's next Registrar and CEO. Four Board members who had submitted letters of intent were appointed, including Doug Brown, Adrienne Katz, Siva Sivapalan and Cindy Wagg. Connie Beck, who had also expressed interest in the Search Committee, withdrew her name. To fill the vacancy, a fifth representative will now be chosen by the Executive Committee from a slate of Board members who subsequently volunteered. More details about the Search Committee and its Terms of Reference are available starting on page 318 of the [Board materials package](#). Further details about the recruitment for the Registrar and CEO will be communicated as they are available.

OTHER BOARD UPDATES

GOVERNANCE REVIEW BEGINS FOLLOWING SELECTION OF CONSULTANT

Following a request for proposals earlier this year, the Governance Committee has approved a recommendation by the Governance Review Committee to select the Institute on Governance (IoG) to conduct a governance review. The decision to choose IoG was based on the organization's diverse team and experience, their understanding of legislation and OCP's public protection mandate, their experience with other health regulator governance reviews, their comprehensive approach and their proposed consulting fee. The Governance Review Committee will continue to meet with IoG on a regular basis in anticipation of a draft report in July and a final report in August, which will be presented to the Board at their September meeting. Details on the Governance Review update are available starting on page 287 of the [Board materials package](#).

BOARD COMPETENCIES SURVEY RESULTS TO INFORM SKILLS AND QUALIFICATION FOR 2025–26 ELECTION

The Governance Committee shared the results of the Board Competencies Survey with the Board for information. This survey is used to objectively assess the collective skills and experience of Board Directors against the competencies set out in the College By-Law, helping to determine where the Board can be strengthened through targeted recruitment/selection of elected and appointed Directors and through training opportunities. The results indicate that while collectively all competencies are effectively represented on the Board, a couple of the competencies are concentrated in a small number of Directors. The preference would be to have a Board with broader skills representation to support balanced consideration of issues. The Governance Committee considered the various factors affecting the elections and agreed not to reserve seats for specific competencies this year, but rather to emphasize the additional strengths required on the Board within the Director Profile. In addition, the College will communicate this information to the Public Appointments Unit for consideration in future appointments to the Board. The survey results have informed the latest Director Profile,

which will be used to outline the desired skills and qualifications for the 2025-26 election cycle. Further details are available starting on page 304 of the [Board materials package](#).

UPDATE ON PACE SINCE PHARMACY TECHNICIAN APPLICANTS TRANSITIONED FROM FORMER SPT PROGRAM

Last year, the College fully transitioned from the Structured Practical Training (SPT) Program to Practice Assessment of Competence at Entry (PACE) for pharmacy technician applicants. PACE is the College's practice-based assessment that assesses an applicant's readiness to safely and independently practice as a pharmacist or pharmacy technician performing the authorized acts of the profession. It is a registration requirement for Ontario pharmacist applicants who graduated from a pharmacy degree program outside of Ontario and who are applying for licensure as a pharmacist in Canada for the first time, and for Ontario pharmacy technician applicants applying for licensure as a pharmacy technician in Canada for the first time. The Board was updated on the success of the program since the transition.

REGISTRAR'S REPORT

The Acting Registrar and the Acting CEO provided updates on recent operational activities at the College, part of a standing agenda item that helps the Board fulfil their oversight role. Highlights included updates on expanded scope, progress on Strategic Goal #1, the 2025 College Performance Measurement Framework (CPMF), modernization of the Veterinary Act, the College Registrant Records System, and more. Further details are available starting on page 49 of the [Board materials package](#).

NEXT BOARD MEETING

Board meetings are open to the public, and the next regularly scheduled meeting will be held on June 9, 2025. Special Board meetings may be called at any time. Please see our website for information on [upcoming Board meetings](#). Highlights of the Board meetings are also shared via [X/Twitter](#).